



**TOWN OF WENTWORTH
MINUTES
OF
THE TOWN COUNCIL MEETING
WENTWORTH, NORTH CAROLINA
October 1, 2024
7:00 p.m.**

The regular monthly meeting of the Wentworth Town Council was held on Tuesday, October 1st, 2024 at the Wentworth Town Hall at 7:00 p.m.

Council Members Present: Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Daryl Crowder, Cheryl Moore, Dennis Paschal III

Council Members Absent:
A quorum was met.

Staff Present: Yvonne Russell, Town Clerk/ Finance Officer
Hunter Wilson, Accounting Clerk/ Deputy Clerk

Others Present: Ellis Martin, Town Attorney
Wentworth Historic Preservation Committee

Article I. CALL TO ORDER

Mayor Dennis Paschal Jr. called the meeting to order.

Article II. INVOCATION

Mayor Paschal gave the invocation.

Article III. APPROVAL OF TOWN COUNCIL AGENDA

A. Requests and Petitions of Citizens

There were no Requests or Petitions of Citizens.

B. Approve/Amend Agenda

Mayor Paschal made a **MOTION** to add Annual Employee Evaluation under New Business D. Councilmember Dennis Paschal III seconded the motion. All voted in favor and the motion carried.

Mayor Paschal made a **MOTION** to approve the Agenda as amended. Mayor Pro Tem Evelyn Conner seconded the motion. All voted in favor and the motion carried.

Article IV. APPROVAL OF MINUTES

A. Town Council Meeting

1. September 3, 2024

Councilmember Paschal made a **MOTION**, “*The minutes stand approved as written.*” **Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

Article V. OLD BUSINESS

There was no Old Business.

Article VI. NEW BUSINESS

A. Consideration of the Wentworth Historic Preservation Committee’s Rockingham County Playground Sign Project – Presented by Nick Harmon, Chairman

Nick Harmon, Committee Chairman presented the request for funds to purchase and install a sign marking the location of one of the first county wide public recreation parks in America. He handed out an article detailing the history of the park. The sign project was started by Rockingham County Historian, Bob Carter.

Councilmember Paschal asked Mr. Harmon to give Council some background information. **Mr. Harmon** explained the playground was established in 1922 and it was located at the end of Cherokee Camp Road near where the Ridge restaurant is currently located. The playground was leased to the Boy Scouts of America in 1929 and becoming a campground for the scouts.

Mayor Paschal made a **MOTION**, “*We approve the Wentworth Historic Preservation Committee’s Rockingham County Playground Sign for placement near the Ridge restaurant at the price of \$1,412.40.*”

Councilmember Daryl Crowder seconded the motion. All voted in favor and the motion carried.

Article VI. NEW BUSINESS

B. Wentworth Consolidated School Repairs Quotes

- 1. Stonewall Construction – Project 6 (Front Entrance at Gym & Double Doors) \$29,445.53**
- 2. Clint Yokley – Gym Floor Refinishing \$12,500**

Presented by: Mayor Paschal

Mayor Paschal discussed the proposed improvements to the area between the gym entrance and the new ADA double doors that were installed between the gym and the first floor of the school.

(Note: The proposed improvements (Project 6) are herein incorporated and made a part of these minutes.)

Project 6 – Front Entrance @ Gym & Double Doors (Updated 8/27/2024)

• Project Management –	\$1,835.00
• Remove bush at front corner of building	\$355.00
• Waterproof side of stairs and corner of building where water could possibly enter with tar.	\$1,717.50
• Add foundation piping against bottom stairs & upper corner of basement area.	\$1,853.00
• Tie in (3) downspout drains from the roof into one & disperse at front corner of steps.	\$954.00
• Add black plastic to entire corner area to kill all grass with 6 mil poly.	\$1,292.00
• Add (2) loads of fill dirt against building to decrease the slope from the sidewalk elevation.	\$3,414.50
• Add (3) Loads of 2” white rock with 3” thick coverage to entire plastic area.	\$4,829.00
• Paint the rest of the bottom border white to the new double doors.	\$3,581.00
• Add a center natural area with small Japanese maple and plants	\$1,822.25
• Paint the left side of the staircase existing white area to the end of the building on face.	\$2,975.00

Total - \$24,628.25

P&O @ 12% - \$2,955.39

Complete Total - \$27,583.64

Tax @ 6.75% - \$1,861.89

Complete Above Total - \$29,445.53

Regarding the proposed natural area, **Mayor Paschal** suggested planting flowers instead of a Japanese maple tree to maintain the visibility from the road to the school. He also noted there will be fill dirt placed against the building in that area to help keep water from running down and causing a leak in the basement.

Mayor Paschal explained that Elmer Galloway previously estimated about \$5,000 to sand the gym floor and another \$2,000 for Clint Yokley to paint the lines on the floor. With this new quote of \$12,500 from Clint, the floor will be sanded down to the wood, completely refinished, lines painted, and two coats of sealant put down.

Councilmember Cheryl Moore asked what ‘P&O @ 12%’ means on the quote from Stonewall Construction.

Councilmember Paschal searched online for the term ‘P&O’ and said, “It stands for ‘Profit and Overhead’ which is a line item that general contractors add to their repair or rebuild estimates. It’s a percentage of the total job costs that covers the contractor’s time and expenses.”

There were no further questions.

Mayor Paschal made a **MOTION**, “We approve item 1 and 2 under B. Wentworth Consolidated School Repairs Quotes.”

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article VI. NEW BUSINESS

C. Consideration of Amendment No. 6 to the Grant Project Ordinance for the Construction and Installation of the SCIF Grant Project

– Presented by: Yvonne Russell, Town Clerk & Finance Officer

Ms. Russell presented the amendment to the SCIF Grant Project Ordinance which is herein incorporated and made a part of these minutes.

**From the Clerk/Finance
Officer
Town of Wentworth**

Memo

To: Mayor and Town Council
From: Yvonne Russell, Clerk/ Finance Officer
Date: September 26, 2024
Re: Amendment 6 to SCIF Grant Project Ordinance

Attached is the 6th Amendment to the Grant Project Ordinance for the Construction and Installation of the SCIF Grant Project. This amendment includes the cost of Stonewall Construction's quote for Project 6 (Front Entrance at Gym & Double Doors) for \$29,445.53. It also includes the quote from Clint Yokley for refinishing the gym floor, putting on 2 coats of sealer, painting existing game lines, and putting 2 coats of finish on top of paint for \$12,500.

The budget amendment shows these costs being added to the Gym & First Floor line item, and shows the funds were transferred from the Contingency and Architectural Fees line items.

**GRANT PROJECT ORDINANCE FOR
THE CONSTRUCTION, AND INSTALLATION OF THE SCIF GRANT PROJECT
Amendment No 6 – 10/1/24**

BE IT ORDAINED by the Governing Board of the Town of Wentworth, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is a Town project described as the SCIF Grant Project.

Section 2: The project will be complete in accordance with the requirements set by grant requirements and all relevant North Carolina state statutes.

Section 3: The following revenues are appropriated for the project:

Revenues	Total Budget
SCIF Grant – Contract No. 11763	\$500,000
SCIF Grant - Contract No. 11762	\$250,000
SCIF Grant – Contract No. 11761	\$250,000
Transfer from General Fund	\$243,201
Total Project Appropriation	\$1,243,201

Section 4: The following expenditures are anticipated for the project:

Expenditures	Total Budget
Wentworth Consolidated School Repairs:	
Gymnasium & First Floor <small>(added gym floor refinishing & gym front entrance/ double doors)</small>	\$720,166
First Floor & Maintenance Items (Phase 2)	\$431,836
Ballfield	\$23,916
Architectural Fees	\$42,283
Contingency	\$25,000
Total Project Expenditure	\$1,243,201

Section 5: The Finance Officer is hereby directed to maintain within the grant project fund sufficient specific detailed accounting records to satisfy the disclosure requirements of all the contractual agreements, if applicable.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and Section 4.

Section 7: The Finance Officer is further instructed to include a detailed analysis of past and future revenues and expenses during each annual budget submission made to the Governing Board.

Section 8: Copies of this grant project shall be furnished to the Town Clerk, Finance Officer, and Mayor for direction in carrying out this project.

Adopted by the Town of Wentworth, North Carolina on this 1st day of October, 2024.

Attest:

Dennis Paschal Jr., Mayor

Yvonne Russell, Town Clerk

TOWN OF WENTWORTH
Grant Project - SCIF GRANT
Wentworth Consolidated School

REVENUE	Budget	Amendment No. 1	Amendment No. 2	Amendment No. 3	Amendment No. 4	Amendment No. 5	Amendment No. 6
	2023	2023	2023	2023	2023	2024	2024
INCOME ACCOUNT							
SCIF Grant No 11763						\$500,000.00	\$500,000.00
SCIF Grant No 11762	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
SCIF Grant No 11761			\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
Transfer From General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$243,201.00	\$243,201.00	\$243,201.00
Total Estimated General Fund Revenues	\$250,000.00	\$250,000.00	\$500,000.00	\$500,000.00	\$743,201.00	\$1,243,201.00	\$1,243,201.00

Object of Expenditures	Budget	Amendment No 1	Amendment No 2	Amendment No 3	Amendment No 4	Amendment No 5	Amendment No 6
	2023	2023	2023	2023	2023	2024	2024
Wentworth Consolidated School Site							
Construction:	\$250,000.00						
Gymnasium & First Floor		\$182,000.00	\$458,224.89	\$433,224.89	\$670,950.00	\$678,220.00	\$720,166.00
roof							
asbestos/lead paint abatement							
abatement contingency							
windows							
ceiling fans							
heater package							
painting/trim work							
ADA bathroom stalls							
ADA Main Entrance							
gym floor painting							
gym scoreboard							
gym floor refinishing							\$12,500.00
gym front entrance & ADA doors							\$29,446.00

TOWN OF WENTWORTH
Grant Project - SCIF GRANT
Wentworth Consolidated School

Object of Expenditures cont.	Budget	Amendment	Amendment	Amendment	Amendment	Amendment	Amendment
	2023	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6
Wentworth Consolidated School Site							
Construction:							
First Floor & Maintenance							
Items (Phase 2)						\$431,836.00	\$431,836.00
Ballfield		\$22,000.00	\$23,031.06	\$23,031.06	\$23,916.00	\$23,916.00	\$23,916.00
fence			\$14,209.78				
bleachers / benches			\$8,821.28				
Contingency				\$25,000.00	\$25,000.00	\$55,447.00	\$25,000.00
Unassigned		\$86,000.00	\$5,391.75	\$5,391.75	\$0.00	\$0.00	\$0.00
Architectural Fees			\$13,362.50	\$13,362.50	\$23,336.00	\$63,782.00	\$42,283.00
Subtotal:	\$250,000.00	\$250,000.00	\$500,000.00	\$500,000.00	\$743,201.00	\$1,243,201.00	\$1,243,201.00
TOTAL EXPENDITURES:	\$250,000.00	\$250,000.00	\$500,000.00	\$500,000.00	\$743,201.00	\$1,243,201.00	\$1,243,201.00

Article VI. NEW BUSINESS

D. Consideration of Annual Employee Evaluation for Yvonne Russell, Town Clerk & Finance Officer

Mayor Paschal noted this is Mrs. Russell’s 20th Anniversary with the Town of Wentworth and that she is doing a great job as always. He stated, “Based on the recent annual performance evaluation for Mrs. Russell, the Personnel Committee is recommending a 3% merit increase in her annual salary. A 3% merit increase is included in the current 2024 – 2025 Fiscal Year Budget.”

Councilmember Paschal made a **MOTION**, “*We give Yvonne a 3% merit increase in her annual salary.*”

Councilmember Crowder seconded the motion. All voted in favor and the motion carried.

Article VII. PUBLIC COMMENTS

There were no public comments.

Article VIII. ANNOUNCEMENTS

Mayor Paschal made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, October 15, 2024 at 7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Thursday, November 7, 2024, at 7:00 pm** at the Wentworth Town Hall.
- **Daylight Saving Time ends November 3, 2024.** Don’t forget to set your clocks back one hour!
- **Election Day is November 5, 2024.** Early voting begins October 17, 2024 and ends November 2, 2024.
- The 4th Annual **Wentworth Christmas in the Park** will be held on Friday, **December 6, 2024 from 5:30pm – 8:00pm** (with a rain date of December 13th).

Mayor Paschal also read a list of donation sites for Hurricane Helene Relief to Western NC. The list is available at the sign in table or in the Clerk’s Office.

Article IX. ADJOURN

Mayor Paschal made a **MOTION**, “*We adjourn.*”

Councilmember Daryl Crowder seconded the motion. All voted in favor and the motion carried.

Respectfully Submitted by: _____
Yvonne Russell, Town Clerk

Approved by: _____
Robert Dennis Paschal, Jr., Mayor