

MINUTES
WENTWORTH TOWN COUNCIL
November 4, 2021
7:00 pm
Wentworth Town Hall
124 Peach Tree Road, Wentworth NC

The Wentworth Town Council held their regularly scheduled monthly meeting at the Wentworth Town Hall, on Thursday, November 4, 2021 at 7:00pm.

Council Members Present: Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Cheryl Moore, Iris Powell

Council Members Absent: Dennis Paschal III
A quorum was met.

Staff Present: George Murphy Sr., Town Administrator
Yvonne Russell, Town Clerk & Finance Officer

Others Present: Ellis Martin, Attorney
Foresa Coe, Wentworth Appearance Committee

Article I. CALL TO ORDER
Mayor Dennis Paschal Jr. called the meeting to order. Council and guests recited the Pledge of Allegiance.

Article II. INVOCATION
Mayor Paschal gave the invocation.

Article III. APPROVAL OF TOWN COUNCIL AGENDA
A. Requests and Petitions of Citizens
B. Approve/ Amend Agenda
Mayor Paschal made a **MOTION**, "To add 'Authorization for Finance Officer to Request Proposals from Local Banking Institutions for Town of Wentworth Accounts' under New Business B".
Mayor Pro Tem Evelyn Conner seconded the motion. All voted in favor and the motion carried.

Mayor Paschal made a **MOTION**, "To approve the amended agenda".

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article IV. APPROVAL OF MINUTES

A. Town Council Meeting – October 5, 2021

Mayor Pro Tem Conner made a **MOTION**, “*The minutes stand approved as written*”.

Mayor Paschal seconded the motion. All voted in favor and the motion carried.

Article V. NEW BUSINESS

A. Annual Audit Report for Fiscal Year End June 30, 2021

Rex Rouse, CPA reviewed the audit report for fiscal year end June 30, 2021. He noted the Town is financially sound.

(Note: The audit report for fiscal year end 6-30-21 is herein incorporated and made a part of these minutes.)

TOWN OF WENTWORTH
WENTWORTH, NORTH CAROLINA

Financial Statements
Year Ended June 30, 2021

TOWN OF WENTWORTH, NORTH CAROLINA
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Rouse, Rouse, Rouse & Gardner, L.L.P.

Certified Public Accountants



R. Rex Rouse, Jr., CPA
Judy G. Rouse, CPA
Victor B. Rouse, CPA/PFS
Trevor C. Gardner, CPA

Independent Auditor's Report

To the Honorable Mayor and
Members of the Town Council
Town of Wentworth
Wentworth, North Carolina

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Wentworth, North Carolina, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Wentworth, North Carolina as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion & Analysis and budgetary comparison information, on pages 4 to 12 and 31 to 35, be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

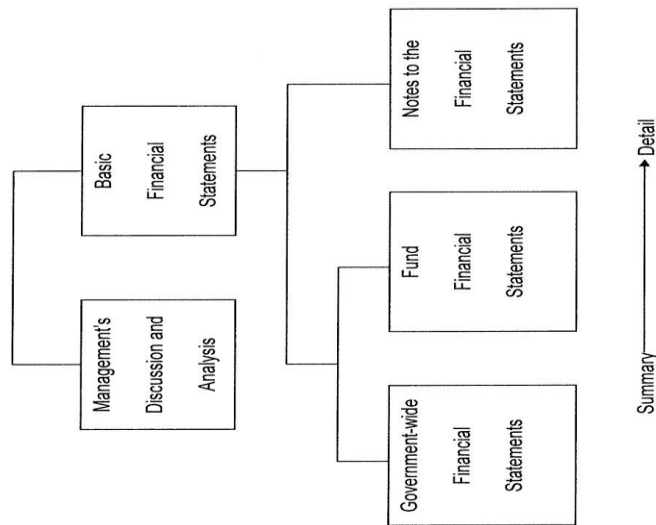
Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements of the Town of Wentworth, North Carolina. The combining and individual fund statements, budgetary schedules, and other schedules, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund statements, budgetary schedules, and other schedules, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit, the procedures performed as described above, the combining and individual fund statements, budgetary schedules, and other schedules are fairly stated, in all material respects, in relation to the financial statements taken as a whole.

October 25, 2021

Rouse, Rouse, Rouse & Gardner, LLP
Certified Public Accountants

Required Components of Annual Financial Report
Figure 1



Basic Financial Statements

The first two statements (Exhibits 1 and 2) in the basic financial statements are the Government-wide Financial Statements. They provide both short and long-term information about the town's financial status.

The next statements (Exhibits 3 through 5) are Fund Financial Statements. These statements focus on the activities of the individual parts of the town government. These statements provide more detail than the government-wide statements. There are two parts to the Fund Financial Statements: 1) the governmental funds statements; and 2) the budgetary comparison statements.

The next section of the basic financial statements is the notes. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, supplemental information is provided to show details about the town's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Wentworth, we offer readers of the Town of Wentworth's financial statements this narrative overview and analysis of the financial activities of the Town of Wentworth for the fiscal year ended June 30, 2021. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the town's financial statements, which follow this narrative.

Financial Highlights

- The assets of the Town of Wentworth exceeded its liabilities at the close of the fiscal year by \$6,439,148 (net position).
- The government's total net position increased by \$325,827 due to increases in the governmental type activities net position in the amount of \$325,827.
- As of the close of the current fiscal year, the Town of Wentworth's governmental fund reported an ending fund balance of \$1,906,577, an increase of \$84,246 in comparison with the prior year. Approximately 84% of this total amount, or \$1,610,688, is available for spending at the government's discretion (unassigned fund balance).
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$1,610,688 or 266% of total general fund expenditures for the fiscal year.
- The Town of Wentworth has \$341,600 in Installment Purchase debt at June 30, 2021.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Wentworth's basic financial statements. The town's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements (see Figure 1). The basic financial statements present two different views of the town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town of Wentworth.

The Town of Wentworth adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Town, the management of the Town, and the decisions of the Board, about which services to provide and how to pay for them. It also authorizes the town to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Town complied with the budget ordinance and whether or not the town succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the board; 2) the final budget as amended by the board; 3) the actual resources, charges to appropriations, and ending balances in the General Fund; and 4) the difference or variance between the final budget and the actual resources and charges. To account for the difference between the budgetary basis of accounting and the modified accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

Proprietary Funds – The Town of Wentworth has no proprietary fund activities.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are on pages 19-30 of this report.

Other Information – In addition to the basic financial statements and accompanying notes, this report includes certain individual fund statements and schedules. Required supplementary information can be found beginning on page 31 of this report.

Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the town's finances, similar in format to a financial statement of a private-sector business. The government-wide statements provide short and long-term information about the town's financial status as a whole.

The two government-wide statements report the town's net position and how it changed. Net position is the difference between the town's total assets and total liabilities. Measuring net position is one way to gauge the town's financial condition.

The government-wide statements consist of governmental activities. The governmental activities include most of the town's basic services such as public safety, planning and zoning, cultural and recreational, special allocations, and general administration. The town assesses no property taxes. Sales and Use Tax and Utility Sales Tax revenue from the State of North Carolina provides most of the funds to finance these activities. The town operates no business-type activities and has no component units.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

Fund Financial Statements

The fund financial statements (see Figure 2) provide a more detailed look at the Town's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Wentworth, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance (or non-compliance) with finance-related legal requirements, such as the General Statutes or the Town's budget ordinance. The funds of the Town of Wentworth consist solely of a governmental fund.

Governmental Funds – Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. All of the town's basic services are accounted for in the governmental fund. This fund focuses on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the town's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

Town of Wentworth Changes in Net Position
Figure 3

	Governmental Activities 2021	Governmental Activities 2020
Revenues:		
General revenues:		
Taxes Other than Property Taxes	777,452	685,737
Grants and contributions not restricted to specific programs	126,182	125,895
Other	16,731	36,139
Total revenues	920,365	847,771
Expenses:		
General government	395,309	344,669
Health & Public Safety	82,123	86,103
Planning and Zoning	53,060	52,400
Economic and Physical Development	1,000	1,000
Cultural and Recreational	57,153	36,950
Interest on Long Term Debt	5,903	-
Total expenses	594,538	521,122
Increase in Net Assets	325,827	326,649
Net assets, July 1	6,113,321	5,786,672
Net assets, June 30	\$ 6,439,148	\$ 6,113,321

Governmental Activities. Governmental activities increased the town's net position by \$325,827, thereby accounting for 100% of the total growth in the net position of the Town of Wentworth. Key elements of this increase are as follows:

- The town earned \$777,452 from the local options sales tax and \$114,826 from the utilities sales tax.
- Expenses totaled \$594,538.

Financial Analysis of the Town's Funds

As noted earlier, the Town of Wentworth uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Town of Wentworth's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town of Wentworth's financing requirements. Specifically, unassigned fund balance can be a useful

Government-Wide Financial Analysis
The Town of Wentworth's Net Position

Figure 2

	2021	2020
Current and other assets	\$ 1,943,482	\$ 1,969,082
Capital assets	4,874,171	4,290,990
Total assets	6,817,653	6,260,072
Long-term liabilities outstanding	341,600	-
Other liabilities	36,905	146,751
Total liabilities	378,505	146,751
Net assets:		
Invested in capital assets, net of related debt	4,532,571	4,290,990
Restricted	186,421	142,885
Unrestricted	1,720,156	1,679,446
Total net assets	\$ 6,439,148	\$ 6,113,321

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets of the Town of Wentworth exceeded liabilities by \$6,439,148 as of June 30, 2021. The town's net position increased by \$325,827 for the fiscal year ended June 30, 2021. However, the largest portion 70% reflects the town's investment in capital assets (e.g. building, land, furniture, and equipment) and 27% reflects the town's unrestricted net position. The Town of Wentworth uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. The Town of Wentworth has outstanding debt amounting to \$341,600.

Several particular aspects of the town's financial operations positively influenced the total unrestricted governmental net position:

- The town earned \$777,452 from the local options sales tax and \$114,826 from the utilities sales tax.
- Expenses totaled \$594,538.

Amended General Fund Total Budget Dollars — \$945,732.00

The second Budget Amendment for the year reflects an *increase* in Sales/Use Tax Revenue, a *decrease* in Interest on Investments Revenue, and a *decrease* in Fund Balance Appropriated.

The Budget Amendment reflects an increase in Capital Outlay: Transfer to Capital Project Expenditure for security cameras, a sewer line, and a border fence for the Wentworth Park. The Budget Amendment also reflects increases in Capital Outlay: Office Furniture/Equipment and Technology Services.

The attached Budget Amendment shows the following adjustments to **Revenues**:

- An **increase** in **Sales/Use Tax** in the amount of \$220,000.00 bringing the total to \$700,000.00
- A **decrease** in **Interest on Investment** in the amount of \$14,050.00 reducing the total to \$350.00
- A **decrease** in **Fund Balance Appropriated** in the amount of \$144,753.00 reducing the total to \$140,969.00

The attached Budget Amendment shows the following adjustments to **Expenditures**:

- An **increase** in Capital Outlay/Transfer to Capital Project Fund in the amount of \$50,037 bringing the total to \$282,786. These funds include:
 - \$23,721 for security cameras in the Wentworth Park
 - \$8,816 for installation of a sewer line for the Wentworth Park
 - \$17,500 for installation of border fencing between the Wentworth Park and NC 87
- An **increase** in Capital Outlay: Office Furniture/Equipment in the amount of \$130.00 for a guest chair in the Clerk/Finance Office.
- An **increase** in Technology Services (Internet, Phone, and Website hosting) totaling \$3,430.00

Amended General Fund Total Budget Dollars — \$1,006,929.00

Revenues exceeded budget estimates by \$77,452 Actual Expenditures totaled \$119,027 less than budget appropriations.

Capital Asset and Debt Administration

Capital Assets. The Town of Wentworth's investment in capital assets for its governmental activities as of June 30, 2021, totals \$4,874,171 (net of accumulated depreciation). These assets include building, land, furniture, and equipment.

measure of a government's net resources available for spending at the end of the fiscal year.

The general fund is the operating fund of the Town of Wentworth. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$1,610,688, while total fund balance amounted to \$1,796,797. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 266% of total General Fund expenditures, while total fund balance represents 297% of that same amount.

At June 30, 2021 the governmental funds of the Town of Wentworth reported a combined fund balance of \$1,906,577, a 4.6% increase compared with last year. The Town of Wentworth maintained a General Fund and a Capital Project Fund.

General Fund Budgetary Highlights: During the fiscal year, the Town revised the budget on two (2) occasions. Generally, the Town's budget amendments fall into two categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; 2) increases in appropriations that become necessary to maintain services.

Note: The first Budget Amendment for the year reflects an appropriation of Fund Balance to the General Fund for construction costs and for the purchase of amenities for the Wentworth Park, as well as plumbing and electrical updates to remedy the water issues in the basement of the Town's rental house at 8286 NC 87 in Wentworth.

The Budget Amendment also reflects the appropriation of Fund Balance in the amount of \$163,549.00 which was included in the budget line item Capital Outlay: Transfer to Capital Project Fund for FY2019-2020 but was not encumbered before June 30, 2020.

The attached Budget Amendment shows an increase in the following:

- Revenues: Fund Balance Appropriation in the amount of \$236,299.00
- Expenditures: Capital Outlay/Property Improvements in the amount of \$3,550.00
- Expenditures: Capital Outlay/Transfer to Capital Project Fund in the amount of \$232,749.00
 - These funds include \$163,549.00 that was appropriated in the budget line item Capital Outlay: Transfer to Capital Project Fund in FY2019-2020 but was not encumbered before June 30, 2020.
 - \$9,200.00 for construction of a dumpster pad.
 - \$45,000.00 for the purchase of park amenities such as picnic tables, grills, benches, and trash receptacles.
 - \$15,000.00 the purchase and installation of security camera and WiFi conduits/connections.

Town of Wentworth's Capital Assets

Figure 4

	(net of depreciation)	
	Governmental Activities 2021	Governmental Activities 2020
Wentworth Park Building	1,229,913	2,619,102
Land	2,466,163	1,148,363
Furniture and equipment	1,148,363	4,718
	29,732	
Total	4,874,171	3,772,183

Additional information on the Town's capital assets can be found in note three (3) of the Basic Financial Statements.

Town of Wentworth's Outstanding Debt

The Town of Wentworth has \$341,600 in Installment Financing outstanding debt.

Economic Factors and Next Year's Budgets and Rates

The following key economic indicators reflect the growth and prosperity of the town.

The Town of Wentworth, which is the county seat of Rockingham County, is a small, rural municipality, home to approximately 2800 residents. Our primary "industries" are government and education. Governmental offices, including the courts, law enforcement, and emergency management, as well as educational institutions provide most of the job opportunities within the corporate limits.

There are a few retail businesses, and the number has grown slowly over the last few years; however, residents must travel outside of the Town for most household and business goods.

With Rockingham Community College located in the Town, residents could begin school in kindergarten, attend middle school, graduate from high school, and earn an associate's degree without leaving the Wentworth corporate limits. While the Town has no current plans for industrial development or other economic growth within our rural setting, agriculture continues to play a role in land use. There is hope that as the economy continues to improve that small retail businesses within the Town will grow and prosper.

Budget Highlights for the Fiscal Year Ending June 30, 2022

The Town of Wentworth's total budget dollars for FY 2021-2022 reflects a decrease of \$48,011 from FY 2020-2021. The reason for this decrease is due to the completion of the Wentworth Park project. In planning for the future and possible growth, we continue to operate frugally and with optimism concerning our future and economic conditions. Realizing there is expense associated with change and growth we remain protective of our fund balance and strive to make good decisions for our citizens.

Governmental Activities: There is currently no property tax levied in the Town of Wentworth.

Requests for Information

This report is designed to provide an overview of the Town of Wentworth's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to:

Yvonne Russell, Clerk / Budget-Finance Officer
 Town of Wentworth
 P.O. Box 159, Wentworth, NC 27375
 Phone: (336) 342-6288
 Fax: (336) 342-0322
yrussell@townofwentworth.com

Town of Wentworth
Statement of Net Position
June 30, 2021

Exhibit 1

	Governmental Activities
ASSETS	
Current Assets:	
Cash and cash equivalents	1,738,599
Receivables, net:	
Due from other governments	167,638
Sales Tax Refund Receivable	15,774
Due from Employees	9
Prepaid Insurance	18,462
Total current assets	<u>1,943,482</u>
Non - Current Assets:	
Capital assets:	
Land and non-depreciable capital assets	1,148,363
Other capital assets, net of depreciation	3,725,908
Total Capital Assets	<u>4,874,171</u>
Total assets	<u>6,817,653</u>
LIABILITIES	
Current Liabilities:	
Accounts payable and accrued liabilities	24,951
Accrued vacation pay	8,270
Retirement Payable	2,734
Security Deposit from Renter	950
Total Current liabilities	<u>36,905</u>
Long Term Debt:	
Current Portion of long term liability	86,400
Due in more than one year	256,200
Total liabilities	<u>341,600</u> <u>378,505</u>
NET POSITION	
Net investment in capital assets	4,532,571
Restricted for:	
Stabilization by state statute	186,421
Unrestricted	1,720,156
Total net position	<u>6,439,148</u>

Town of Wentworth
Statement of Activities
6/30/2021

Exhibit 2

				Net (Expense) Revenue and Changes in Net Position	
				Primary Government	
				Governmental Activities	
		Program Revenues			
Due from other governments		Charges for Services	Operating Grants and Contributions	Capital Grants Grants and Contributions	
Functions/Programs	Expenses				
Primary Government:					
Governmental Activities:					
General Government	395,309	64			395,245
Health & Public Safety	82,123				82,123
Planning and Zoning	53,050				53,050
Economic and Physical Development	1,000				1,000
Cultural and Recreational	57,153				57,153
Interest on Long Term Debt	5,903				5,903
Total Governmental Activities	<u>594,538</u>	<u>64</u>			<u>594,474</u>
General Revenues:					
					777,452
					126,182
					16,087
					580
Total General Revenues					
					<u>920,301</u>
Change in Net Position					
					325,827
Net Position - Beginning					
					<u>6,113,321</u>
Net Position - Ending					
					<u>6,439,148</u>

The notes to the financial statements are an integral part of this statement.

The notes to the financial statements are an integral part of this statement.

Town of Wentworth, North Carolina
Governmental Funds
Balance Sheet
6/30/2021

Town of Wentworth, North Carolina
Statement of Revenues, Expenditures, and
Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2021

Exhibit 3

	Major	Non-Major	Total
	General	Capital Project Fund	Governmental Funds
Assets			
Cash and Investments	1,649,221	89,378	1,738,599
Receivables, net:			
Due from other Governments	167,638	-	167,638
Due from General Fund	-	1,628	1,628
Sales Tax Refund Receivable	-	18,774	18,774
Due From Employees	9	9	18
Prepaid Expenses	18,462	-	18,462
Total Assets	1,835,330	109,780	1,945,110
Liabilities and Fund Balances:			
Liabilities:			
Accounts Payable	24,951	-	24,951
Retirement Payable	2,734	-	2,734
Accrued Compensated Absences	8,270	-	8,270
Security Deposit from Rentor	960	-	960
Due to Other Funds	1,628	-	1,628
Total Liabilities	38,533	-	38,533
Fund Balances:			
Non-Spendable:			
Prepaid Expenses	18,462	-	18,462
Restricted:			
Stabilization by State Statute	167,647	-	167,647
Assigned:			
Recreation Grounds/Facilities	-	109,780	109,780
Unassigned	1,610,888	-	1,610,888
Total Fund Balances	1,796,797	109,780	1,906,577
Total Liabilities and Fund Balances	1,835,330	109,780	1,945,110

Exhibit 4

	Major	Non-Major	Total
	General	Capital Project Fund	Governmental Funds
Revenues:			
Taxes	777,452	-	777,452
Unrestricted Inter-governmental Transfers	126,182	-	126,182
Interest on Investments	363	217	580
Rental Income	16,087	-	16,087
Other Unrestricted Revenue	64	-	64
Total Revenues	920,148	217	920,365
Expenditures:			
General Government	335,242	-	335,242
Economic Development	1,000	-	1,000
Cultural and Recreational	42,398	658,003	700,401
Health & Public Safety	82,123	-	82,123
Planning and Zoning	53,050	-	53,050
Debt Service	91,303	-	91,303
Total Expenditures	605,116	658,003	1,263,119
Revenues Over (Under) Expenditures	315,032	(657,786)	(342,754)
Other Financing Sources (Uses)			
Transfers From (To) Other Funds	(168,111)	168,111	-
Loan Proceeds	-	427,000	427,000
	(168,111)	595,111	427,000
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	146,921	(62,675)	84,246
Fund Balance, Beginning of Year	1,649,876	172,455	1,822,331
Fund Balance, End of Year	1,796,797	109,780	1,906,577

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Position

Total Fund Balances Governmental Funds 1,906,577

Amounts reported for governmental activities in the statement of net position (Exhibit 1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds 5,544,815

Gross capital assets at historical cost 5,544,815

Accumulated Depreciation (670,644)

4,874,171

Long-term liabilities used in governmental activities are not financial uses and therefore are not reported in the funds 427,000

Additions to long term debt 85,400

Retirement of long term debt

Net Position of Governmental Activities 341,600

6,439,148

The notes to the financial statements are an integral part of this statement.

Town of Wentworth, North Carolina
 General Fund
 and Changes in Fund Balances
 Budget and Actual
 For the Year Ended June 30, 2021

Exhibit 5
 General Fund
 2021

	Original Budget	Final Budget	Actual	Variance With Final Budget Positive (Negative)
Revenues:				
Taxes	480,000	700,000	777,452	77,452
Unrestricted Inter-governmental Transfers	121,000	121,000	126,182	5,182
Interest on Investments	14,400	350	363	13
Rental Income	14,610	14,610	16,087	1,477
Miscellaneous	-	-	64	64
Total Revenue	630,010	835,960	920,148	84,188
Expenditures:				
General Government	390,823	405,283	335,242	70,041
Economic Development	1,000	1,000	1,000	-
Cultural and Recreational	55,300	55,300	42,388	12,902
Health & Public Safety	92,829	92,829	82,123	10,706
Planning and Zoning	55,950	56,200	53,050	3,150
Contingency	93,531	93,531	91,303	2,228
Miscellaneous	20,000	20,000	-	20,000
Total Expenditures	709,433	724,143	605,116	119,027
Revenue Over (Under) Expenditures	(79,423)	111,817	315,032	203,215
Other Financing Sources (Uses)				
Transfer to Other Funds	30,000	(252,786)	(168,111)	84,675
Fund Balance Appropriation	49,423	140,969	-	(140,969)
Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	-	-	146,921	146,921
Fund Balance - Beginning of Year			1,649,876	
Fund Balance - End of Year			1,796,797	

Town of Wentworth, North Carolina
 Statement of Revenues, Expenditures, and
 Changes in Fund Balances
 Governmental Funds
 For the Fiscal Year Ended June 30, 2021

Exhibit 4
 Governmental Funds

Amounts reported for governmental activities in the statement of activities are different because:

Net changes in fund balances - total governmental funds	84,246
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	583,181
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(427,000)
New Long Term Debt Issued	85,400
Principal payments on long-term debt	(341,800)
Total changes in net position on Governmental Activities	325,827

The notes to the financial statements are an integral part of this statement.

I. Summary of Significant Accounting Policies

The accounting policies of the Town of Wentworth conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The Town of Wentworth is a municipal corporation which is governed by an elected mayor and four-member council.

B. Basis of Presentation

Government-wide Statements: The statement of Net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. These statements distinguish between the governmental and business-type activities of the Town. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties. The Town of Wentworth has no business type activities.

The statement of activities presents a comparison between direct expenses and program revenues for the different business-type activities of the Town and for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds. Separate statements for each fund category – governmental and proprietary – are presented. The Town of Wentworth maintains only two funds - a General Fund, and a Capital Project Fund.

General Fund. The General fund is the general operating fund of the Town. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue sources are State grants, and various other taxes and licenses. The primary expenditures are for public safety, general government, special allocations, and planning and zoning.

D. Budgetary Data

The Town's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund. All annual appropriations lapse at the fiscal-year end. All budgets are prepared using the modified accrual basis of accounting.

Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds. The budget is amended by the governing body on a periodic basis as required by changing conditions. The budget shown is the budget as amended at the close of the day on June 30, 2021. It has been restructured in order to conform to the structure of the actual data which is presented in a form to provide the greatest economic meaning to the data. All amendments must be approved by the governing board. During the year, several amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

E. Assets, Liabilities, and Fund Equity

1. Deposits and Investments

All deposits of the Town are made in board-designated official depositories and are secured as required by State law [G.S. 159-31]. The Town may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Town may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the town to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina, bonds and notes of any North Carolina local government or public authority; obligations of certain nonguaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust. Investments are stated at cost or amortized cost.

5. Revenues, Expenditures, and Expenses

Compensated Absences

For the Town's governmental statements, an expense and a liability for compensated absences and the salary related payments are recorded as the leave is earned. The vacation policy of the Town provides for the accumulation of compensated absences as follows:

Vacation

Full-time employees are eligible for paid vacation time.

Vacation is calculated according to the anniversary date as follows:

After six full anniversary months, the employee shall be entitled to one week of paid vacation annually.

After one full anniversary year, the employee shall be entitled to two weeks of paid vacation.

After five full anniversary years, the employee shall be entitled to three weeks of paid vacation.

After ten full anniversary years, and each year thereafter, the employee shall be entitled to four weeks of paid vacation.

The employee should submit vacation requests in writing at least two weeks in advance to the town administrator. When possible, vacation requests are granted, taking into account operating requirements. Length of employment may determine priority in scheduling vacation times.

Vacation pay is not granted in lieu of taking the actual time off. However, vacation time can be carried over to the following year, up to a maximum of five days with special management approval.

Eligible employees who provide at least two weeks' advance notice of their resignation will be paid for accrued but unused vacation, unless state law dictates otherwise. All other employees will not be paid for accrued but unused vacation upon discharge.

Accrued vacation pay amounted to \$8,270 at June 30, 2021.

2. Cash and Cash Equivalents

All cash and investments are essentially demand deposits and are considered cash and cash equivalents. The Town's Board considers all highly liquid investments with a maturity of three months or less when purchased to be cash and cash equivalents.

3. Allowances for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. There were no accounts receivables estimated to be uncollectible at June 30, 2021.

4. Capital Assets

Capital assets are recorded by the government as assets when the Town administration determined that the value of the improved internal controls by recording the asset exceeds the cost of maintaining the capital asset records and the asset has an estimated useful life in excess of two years. Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. General infrastructure assets are reported at historical cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Infrastructure	50
Buildings	40
Improvements	25
Vehicles	5
Furniture	10
Equipment	5

The government fund types classify fund balances as follows:

Nonspendable Fund Balance – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) illegally or contractually required to be maintained intact.

Prepaid Expenses – Portion of fund balance that is not an available resource because it represents the year-end balance of prepaid expenses, which is not a spendable resource.

Restricted Fund Balance – this classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State Statute – portion of fund balance that is restricted by State Statute [G.S. 159-8(a)].

Assigned Fund Balance – portion of fund balance that the Town of Wentworth intends to use for specific purposes.

Assigned for Recreation Grounds/Facilities – portion of fund balance that has been budgeted by the board for Recreation Grounds/Facilities.

Subsequent year's expenditures – portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation.

Unassigned fund balance – the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The Town of Wentworth has not adopted a minimum fund balance policy.

II. Detail Notes on All Funds

A. Assets

1. Deposits

All the deposits for the Town are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Town's agents in this unit's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are

Sick Days

Full-time employees are eligible for paid sick days each year.

Sick days are calculated according to the anniversary date.

Immediately upon hire, the employee will begin to earn one paid sick day each month, up to a maximum of 12 paid sick days annually.

Exempt employees will receive sick pay in compliance with state and federal wage and hour laws.

The employee may use accrued sick time to care for a child who is sick.

Sick days can be carried over to the following year or if elected, the employee may be paid for sick days in excess of 22 days, in lieu of taking the actual time off.

Employees are not paid for earned but unused sick days upon termination.

When an employee qualifies for retirement, any unused sick days may be used in the determination of length of service for Retirement Benefit purposes.

Accrued sick pay amounted to \$12,462 for this purpose at June 30, 2021. Since the Town does not have any obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

6. Net Position

Net position in government-wide financial statements is classified as invested in capital assets; restricted; and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

7. Fund Balances

In the governmental fund financial statements, fund balance is composed of three classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

Town of Wentworth
 Town of Wentworth
 Balance Sheet
 Capital Projects Fund
 (Capital Reserve Fund)
 June 30, 2021 and June 30, 2020

	June 30, 2021	June 30, 2020
Assets		
Cash and cash equivalents	89,378	170,720
Due from General Fund	1,628	103,062
Sales Tax Refund Receivable	18,774	1,735
Total Assets	109,780	275,517
Liabilities		
Accounts Payable	-	103,062.00
Fund Balances		
Restricted:		
Recreation Grounds/ Facilities	109,780	172,455
Total Fund Balances	109,780	172,455
Total Liabilities and Fund Balances	109,780	275,517

The notes to the financial statements are an integral part of this statement.

Town of Wentworth
 Statement of Revenues, Expenditures,
 and Changes in Fund Balances
 Capital Projects Fund
 (Capital Reserve Fund)
 June 30, 2020 and June 30, 2019

Statement 4

	Project Author- ization	Prior Years	Actual Current Year	Total to Date	Variance Positive (Negative)
Revenues					
Investment Earnings	-	1,220	217	1,437	1,437
Total Revenues		1,220	217	1,437	1,437
Architectural/ Engineering	103,000	96,919	2,201	99,120	3,880
Construction	1,089,247	431,601	654,310	1,085,911	3,336
Legal	-	5,268	1,492	6,760	(6,760)
Contingency	35,000	-	-	-	35,000
Total Expenditures	1,227,247	533,788	658,003	1,191,791	35,456
Excess (deficiency) of Revenues Over Expenditures	(1,227,247)	(532,568)	(657,786)	(1,190,354)	36,893
Other Financing Sources (Uses)					
Loan Proceeds	427,000	-	427,000	427,000	-
Transfers from (to) Other Funds	800,247	705,023	188,111	873,134	72,887
	1,227,247	705,023	595,111	1,300,134	72,887
Net Change in Fund Balances		172,455	(62,675)	109,780	109,780
Fund Balances, Beginning			172,455		
Fund Balances, Ending			109,780		

The notes to the financial statements are an integral part of this statement.

Article V. NEW BUSINESS

B. Consideration to Authorize the Finance Officer to Request Proposals from Local Banking Institutions for Town of Wentworth Accounts

Mayor Paschal made a **MOTION**, *“We authorize Yvonne to request proposals from local banking institutions for Town of Wentworth accounts”*.

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article VI. OLD BUSINESS

A. Discussion of Landscaping at Wentworth Park

Foresa Coe reviewed the quotes she received for planting trees in the Wentworth Park. She recommended the quote from Jeff Barham due to the size of the trees he proposed and his 1 year full warranty.

Council agreed, but they did not like the use of Willow Oaks in Mr. Barham proposal.

Mayor Paschal said he would prefer replacing the Willow Oaks with Red Maples.

Mayor Paschal made a **MOTION**, *“We approve the Jeff Barham quote and replace the eight Willow Oaks with an additional four Red Maples and an additional four Crepe Myrtles, and mix the Crepe Myrtles up between white and purple”*.

Ms. Coe noted that availability of certain colors may be an issue. Mayor Paschal said we will try for white and purple and if they are not available, Mr. Barham can let us know what is available.

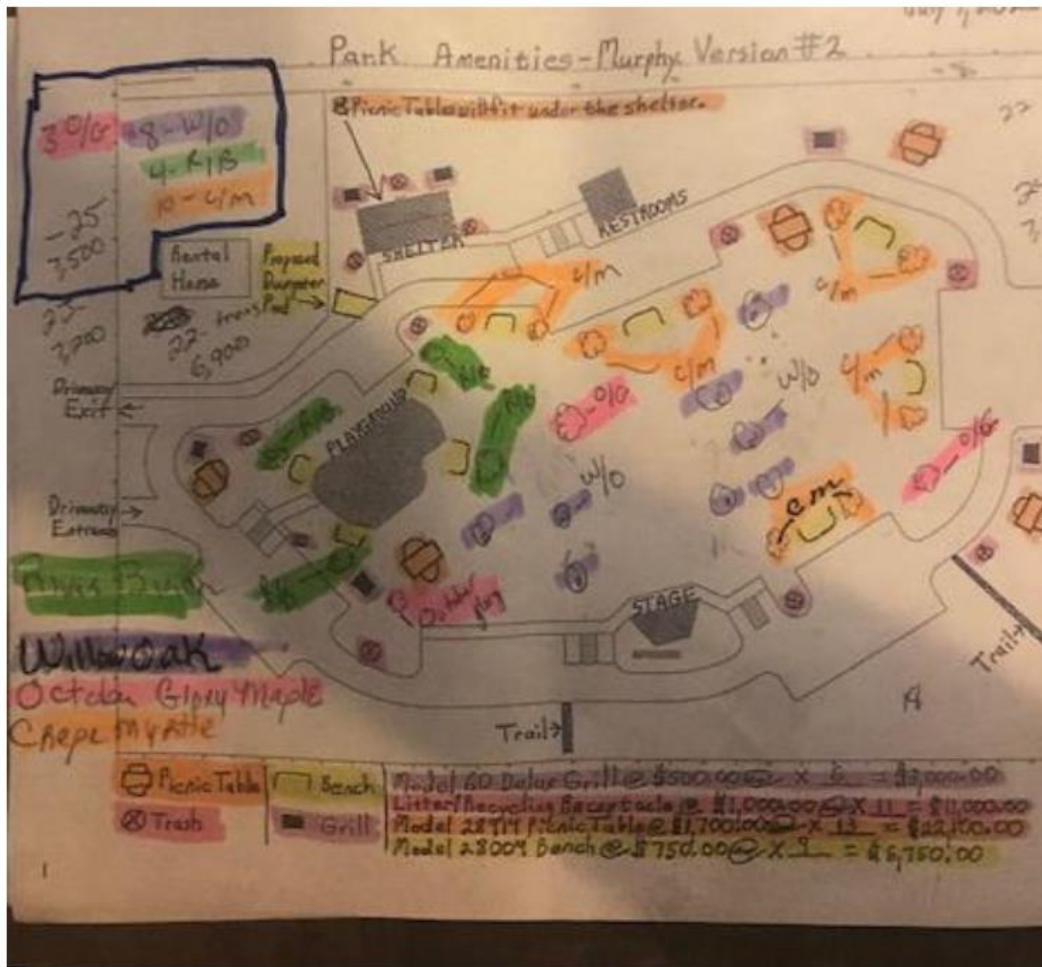
Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Ms. Coe will also look into a playground canopy grant program.

(Note: Jeff Barham’s proposal is herein incorporated and made a part of these minutes.)

Comparison Bid for Installation of Shade trees in Wentworth Park

<u>Company</u>	<u>Bid</u>	<u>Tree Varieties</u> <u>(May change</u> <u>due to</u> <u>Availability)</u>	<u>Hardwood</u> <u>Mulch</u>	<u>Tree</u> <u>Replacement</u> <u>Guarantee</u>	<u>Special notes</u>
Acorn Tree Care Owner-Andrew Joseph Lucas 336.264.1802	Option A \$6360 Option B \$5970	24 Trees Option A 11-Redpointe maple 13 Bubble Gum Redbud Option B 11-Exclamation Sycamore 13-Kwanzan Cherry	yes	One year Replacement of no more than ½ of original # of trees installed	Ball & Burlap from Local Tree Farm This bid Does not include trees for bench across from shelter
Jeff Barham Landscaping 336.552.1236	\$7500	25 trees 8-Willow Oak 4-River Birch 3-Red maple- October Glory 10-Crepe Myrtle-Color not decided; may depend on availability	yes	1 year full replacement	Ball & burlap
Webb Irving 336.982.0246	\$6000 range	30 Trees 22-Red Maple- Variety may be October Glory 8- Crepe myrtle- Color not decided, may depend on availability	yes	1 year full replacement	<ul style="list-style-type: none"> • Container • 1 ¼" caliber • 8' to 12' tall Recommends not staking- research supports • Advises better to plant small



JEFF BARHAM LANDSCAPING: \$7,500 for all 25 trees (\$7,200 for 23 trees; \$6,900 for 22 trees)
 8 Willow Oaks
 4 River Birch
 3 Red Maple – October Glory
 10 Crepe Myrtle – color not decided, depends on availability

Article VI. OLD BUSINESS
B. Discussion of Christmas in the Park

Yvonne Russell, Town Clerk & Finance Officer, gave an update on plans for the event. She provided a draft of a vendor application for the event. She noted it is the same application and rules that apply to the Wentworth Farmers Market. She asked Council if they want vendors at the event to follow the same guidelines that are required for the Farmers Market. Council agreed that would be preferable.

Council discussed possible prizes for best decorated entry in the mini-parade. Mayor Paschal suggested \$300 for 1st place, \$200 for 2nd place, and \$100 for 3rd place. Council agreed.

Article VII. PUBLIC COMMENTS

There were no comments.

Article VIII. ANNOUNCEMENTS

Mayor Paschal made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **Tuesday, November 16, 2021**, at **7:00 pm** at the Wentworth Town Hall.
- The next regular meeting of the **Wentworth Town Council** is scheduled for **Tuesday, December 7, 2021**, at **7:00 pm** at the Wentworth Town Hall.
- At 2 a.m. on **Sunday, Nov. 7, 2021**, **Daylight Saving Time ends**. Turn your clocks back by one hour, which means you gain one hour, in order to "fall back". Hooray!
- The **Wentworth Town Hall** will be closed **Thursday, November 11, 2021** in observance of **Veterans Day**.

Article IX. ADJOURN

Mayor Paschal made a **MOTION**, "*We adjourn*".

Councilmember Powell seconded the motion, and the meeting adjourned.

Respectfully Submitted By:

Approved By:

Yvonne Russell, NCCMC
Town Clerk

Dennis Paschal, Jr.
Mayor