



**TOWN OF WENTWORTH  
MINUTES  
OF  
THE TOWN COUNCIL MEETING  
WENTWORTH, NORTH CAROLINA  
September 2, 2014  
7:00 p.m.**

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The regular monthly meeting of the Wentworth Town Council was held on Tuesday, September 2, 2014 at the Wentworth Town Hall at 7:00 p.m.

**Council Members Present:** Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Cheryl Moore, Dennis Paschal III, Iris Powell

**Council Members Absent:**  
A quorum was present.

**Staff Present:** George Murphy, Town Administrator  
Yvonne Russell, Clerk/Finance Officer

**Others Present:** Patrick Kane, Attorney – Smith Moore Leatherwood  
Mark Overby – Subway of Rockingham County  
Allen Hart – USDA Rural Development  
Harry Rakestraw – Property Owner

**Article I. Call to Order**

Mayor Paschal called the meeting to order.

**Article II. Invocation**

Councilwoman Iris Powell gave the invocation.

**Article III. APPROVAL OF TOWN COUNCIL AGENDA –**

***A. Requests and Petitions of Citizens***

Mayor Paschal noted that Kim Proctor and Mark Overby signed the speaker register. Ms. Proctor is listed under agenda item, New Business C., Consideration to Appropriate Funds for Tourism Marketing During the ‘Cycle NC Mountain to Coast’ Rest Stop in Wentworth - \$1,000. Mr. Overby is listed under agenda item, New Business D., Consideration to Authorize Staff to Submit an Application for a Rural Business Enterprise Grant to the USDA to Foster Business Development and Employment in the Town of Wentworth.

**Article III. APPROVAL OF TOWN COUNCIL AGENDA –**

**B. Approve/ Amend Agenda**

**Mayor Paschal** made a MOTION, *“To add Kim Proctor under item C, under New Business and Mark Overby under item D, under New Business”*.

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**Article IV. APPROVAL OF MINUTES FOR AUGUST 12, 2014**

**Councilwoman Powell** made a MOTION, *“They be accepted as written”*.

**Mayor Paschal** seconded the motion. All voted in favor and the motion carried.

**Article V. OLD BUSINESS**

**A. Post Office Update**

*- George Murphy, Town Administrator*

**Mr. Murphy** reported that the following change orders need to be considered by Council:

1. Contracting an exterminator to remove a hornet’s nest from a wall of the building – approximately \$450
2. Change in an electrical circuit breaker - \$343
3. Replace light fixtures in the basement - \$471

**Mr. Murphy** reported that he received an estimate of \$1,800 from Billingsley Septic Tank Company for replacement of the septic tank. In addition, he asked for an estimate to replace the drain field line. The estimate for replacing 200 feet of line is approximately \$700. Replacement of the drain field line would require a permit, which would be an additional \$125.

**Mr. Murphy** also requested an estimate for removal of two maple trees near the drain field line. He received an estimate of \$850 from Junior Loye Tree Service. He said that he has been advised by several people that the roots of maple trees are invasive to septic tanks and drain field lines.

**Mr. Murphy** noted that the total cost for all repairs is \$4,252.50.

**Mr. Murphy** stated, “I would like to recommend that Council formally approve the repairs which is the pump and septic tank inspection, abandonment of the well, replacement of the septic tank, and I would recommend that we go ahead and replace the drain field line, and of course that means getting the permit to replace the drain field line, and also to remove the two maple trees.”

**Mayor Paschal** asked Mr. Murphy to pause so he could make a motion to that effect. He asked the Clerk if she “got all of that”. **Ms. Russell** said, “Yes”.

**Mayor Paschal** made a MOTION, *“To approve the extra cost on the septic tank, the trees, the abandonment, and everything else that was listed there for \$4,252.50”*.

**Mayor Pro Tem Evelyn Conner** seconded the motion. All voted in favor and the motion carried.

**Mr. Murphy** explained that it was necessary to go with a different manufacturer for the shingles and that the cost is going to be \$1,800 less than originally estimated. He also mentioned that the roof had to be removed in order to install the new trusses. This was done at no extra cost.

**Mr. Murphy** said he acquired estimates from Duke Energy for street and flood lighting; however, he recommends waiting until the building is finished to determine where lighting will be needed.

**Mayor Paschal** asked what the estimates are. Mr. Murphy explained that the cost varies depending on what type of lighting you use. For example, if you install lighting on an existing utility pole, it cost less than having to install a new pole and lighting. If you use LED lighting as opposed to metal halide, the cost per month is less.

**Mayor Paschal** asked if Duke Energy has ground mounts.

**Mr. Murphy** said that when he talked to the Duke Energy representative they only discussed lighting on utility poles.

**Mayor Paschal** suggested that perhaps Duke Energy would allow us to attach lighting to the building.

**Mr. Murphy** mentioned possible flood lighting on the 200B side and at the rear of the building, but suggested we wait until the construction is finished.

The last item **Mr. Murphy** reported was a walking trail that DRBA plans to install from the Governmental Center to the Community Building (Post Office site).

## **Article VI. NEW BUSINESS**

### **A. Appearance Awards**

*Presented by: Beth Robertson and Kellie Meador, Wentworth Appearance Committee*

#### **1. Faye Dean Watson – 135 Roberson Lane**

Wentworth Appearance Committee members Beth Robertson and Kellie Meador presented an award certificate and a gift to **Faye Dean Watson** and her husband **Joe Slaughter**. Ms. Robertson thanked them for their contribution to the community.

#### **2. Guy Deal – 1048 Berrymore Road**

**Mr. Deal** did not respond to the letter sent from the Town of Wentworth asking if he would accept the award, nor did he attend the Council meeting.

## **Article VI. NEW BUSINESS**

### **B. Annual Audit Report for FY 2013 – 2014**

*Presented by: Rex Rouse, CPA – Rouse, Rouse, Penn & Rouse LLC*

**Mr. Rouse** reviewed the FYE 2014 Audit report. (Note: A copy of the audit is available for inspection in the Town Clerk's office.) The following is a brief summary of Mr. Rouse's report:

- Total Assets increased from \$846,127 to \$858,800.
- The General Fund had a liability of \$27,628 to the Capital Project Fund for the Post Office Project.
- The available Fund Balance is down from \$707,516 to \$529,291 due to the fund balance appropriation for the Post Office Project for FYE 2015.
- The total fund balance is up from \$812,675 to \$818,772; therefore, the Town is still in a very sound financial position.
- Total Revenues were up from \$470,898 to \$481,605.
- Total Expenditures were down from \$686,510 to \$533,108.
- The Town retired the debt for the Town Hall construction.
- Capital Assets increased from \$1,958,963 to \$1,987,391.
- The Capital Project Fund (Capital Reserve Fund) for Recreation increased from \$57,325 to \$69,879.

**Mr. Rouse** read a paragraph from a letter included in the audit report which states, "Because of the limited number of personnel employed by the Town, it is not practical to have an adequate separation of duties. The same employee makes the deposits, posts cash receipts and disbursements to the general ledger, and reconciles the bank accounts. Although this is a material weakness in internal control, the internal controls for the disbursements are somewhat stronger because of budgetary controls and the independent dual signature check-signing requirement. Also, a council member reviews the bank statements and bank reconciliations. The weakness in internal control relative to receipts is greatly mitigated by the fact that nearly all of the receipts of the Town are directly deposited by the NC Department of Revenue."

**Mayor Paschal** thanked Mr. Rouse for his presentation.

**Mr. Rouse** replied, "Thank you. I always enjoy doing the audit for Wentworth. It's a very clean job with very few adjusting entries."

## **Article VI. NEW BUSINESS**

### **C. Consideration to Appropriate Funds for Tourism Marketing During the 'Cycle NC Mountain to Coast' Rest Stop in Wentworth - \$1,000**

*Presented by: George Murphy, Town Administrator & Kim Proctor, Director of MARC*

Mr. Murphy and Kim Proctor recently met with Robin Yount, Vice President of Rockingham County Tourism and Randy Billings, Coordinator for Cycle NC to discuss the Cycle NC rest stop in Wentworth. The following are highlights of what will take place in the area during the Cycle NC Mountain to Coast ride:

- The MARC is a scheduled rest stop for cyclists on Monday, September 29, 2014.

- Cyclists are expected to arrive between 11:00am and 4:00pm.
- Cyclists will be staying overnight at the Betsy-Jeff Penn 4-H Center as well as various hotels in Eden and Reidsville.
- The City of Reidsville is planning an evening of entertainment for the cyclists at Market Square.
- Cyclists will leave Rockingham County the following morning and continue to their next stop in Oxford, NC.

**Mr. Murphy** said the Town needs to consider how to act as good hosts and present what our community has to offer. He suggested having copies of the Wentworth Map available at the Wentworth rest stop as well as sno-cones for the cyclists. He noted that the MARC will be open with admission fees waived, and that Kim Proctor is considering having musical guests perform.

**Mr. Murphy** also recommended having Sheriff Deputies on hand for traffic control.

Mr. Murphy then turned the discussion over to **Ms. Proctor**. She explained that the average age of the participants is 57, the majority of them are retired, and they have leisure time and money to spend. She noted that Mr. Billings finds that a lot of the participants come back to visit areas that interested them on their tour. She felt those factors should be considered in planning for the event.

**Ms. Proctor** explained that the MARC is typically not open on Mondays, but will be open for the Cycle NC rest stop and admission fees will be waived. The Wright Tavern will be open as well, and volunteers will be walking around in period costumes as living history interpreters. She said the coordinators assured her that there are significant amounts of money that come in via donations at these visits.

**Ms. Proctor** said she received several suggestions to fill the lawn beside the MARC with tents and volunteers giving away lemonade, hotdogs, etc.; however, she is reluctant to do that because the event will be cancelled if there is inclement weather. She does not want to commit all of those volunteers to spend their time and money, only for the event to be rained out. Ms. Proctor has yet to receive cost estimates for live music, but said it has been her experience that it is not very expensive.

**Mr. Murphy** noted that they are hoping that Mr. Billings will assist in the cost, and he asked Council to consider contributing \$1,000. He said Cycle NC coordinators will supply port-a-johns, bottled water, and some light snacks for the cyclist.

**Mayor Paschal** made a MOTION, *“That we appropriate \$1,000 for the Cycle NC Mountain to Coast rest stop in Wentworth”*.

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

## **Article VI. NEW BUSINESS**

### **D. Consideration to Authorize Staff to Submit an Application for a Rural Business Enterprise Grant to the USDA to Foster Business Development and Employment in the Town of Wentworth**

Presented by: George Murphy w/ Allen Hart - USDA Rural Development, Mark Overby - Subway of Rockingham County and Harry Rakestraw - property owner

**Mr. Allen Hart, Area Director for USDA Rural Development** addressed Council. He said the Town has an excellent opportunity to foster business development in Wentworth through a Rural Business Enterprise Grant administered by USDA Rural Development. He noted that applications will be accepted in November of 2014. Mr. Hart explained how the grant works.

- Town of Wentworth staff will submit an application in November.
- There is statewide competition for the grant.
- Certain characteristics of the project will be given a numerical score.
- The projects (statewide) that receive the highest scores are the ones that are funded.
- In the past, grants have been awarded for many types of projects (i.e., restaurant equipment, water and sewer projects, sidewalk installments, and beautification projects).
- The objective of the grant is to foster small business development in a small town.
- The cost to the Town is only the administrative cost for its staff.
- It is a grant to the Town and not to the ultimate recipient. Once awarded by USDA, the Town will administer the grant.

**Councilman Dennis Paschal III** asked, “So there is no financial obligation on our part? The grant comes to us and we just, a technicality, sign it over to whomever we choose...?”

**Mr. Hart** answered, “Well it’s a grant to the Town. To the ultimate recipient it is not. In this case we’re talking about maybe some equipment for a restaurant. The Town would actually be the owner of that equipment.”

**Councilman Paschal III** asked, “Permanently?”

**Mr. Hart** replied, “Yes, well as long as it lasts.”

**Councilman Paschal III** asked, “So we would own Subway equipment?”

**Mr. Hart** replied, “Yes”.

**Councilman Paschal III** asked, “What if they buy new equipment?”

**Mr. Hart** explained, “You’re the owner of Subway equipment. There are provisions in the grant agreement that when it is used up you could dispose of it, and all equipment has a useful life...it could be salvaged or sold...and there is a dollar figure that is attached to that.”

**Councilwoman Cheryl Moore** asked, “If the equipment goes bad and the grant is gone, does the Town replace the equipment?”

**Mr. Hart** answered, “There is going to be a requirement for some sort of lease payments to help to cover the cost of any kind of repairs.”

**Councilman Paschal III** asked who would be responsible for the lease payments.

**Mr. Hart** said the lease payments would be made by the lessee.

At this time, **Mark Overby, Owner of Subway of Rockingham County**, addressed Council. Mr. Overby explained that he first talked to Harry Rakestraw (property owner) approximately eight years ago about the possible construction of a building on property that Mr. Rakestraw owns located on NC 87 in Wentworth. They had a signed lease from Subway Corporate at that time; however, that fell through due to lack of funding for a turn lane that was required by NCDOT. A Subway restaurant has been located at the Rockingham Community College campus for the past four years. Mr. Overby said that the restaurant is in the basement of the Whitcomb Student Center, which is an inconvenient location. The space is up for lease at the end of the current school year; therefore, he contacted Mr. Rakestraw once again about developing a building on his property located on NC 87 in Wentworth.

**Mr. Overby** explained it is his understanding that the USDA Rural Development grant could work for this project by offsetting the cost of equipment for the restaurant so that his investment could be used to pay for site preparation (turn lane and/or sewer) instead. As far as maintenance of the restaurant equipment, Mr. Overby said that it is his understanding that the Subway franchisee would be responsible for maintaining the equipment in good repair for the life of the equipment, and once the equipment needs replacing then the Town would receive any scrap cost. The Subway franchisee would then be responsible for purchasing new equipment. He said they generally have approximately \$115,000 in restaurant equipment at one location. He said Mr. Hart informed him that the grant could be for \$50,000 to \$100,000.

**Councilwoman Moore** asked when the grant would be awarded.

**Mr. Overby** said applications are submitted in November and a decision to award a grant is made sometime in February or March. He said a previous Subway restaurant construction, that is similar to this project, took approximately three months to complete.

**Mayor Pro Tem Conner** asked who would be responsible for acquiring bids for construction.

**Mr. Overby** said that he would be responsible. He added that he would also be responsible for purchasing the restaurant equipment and would turn in receipts to the Town for reimbursement through the grant.

**Councilman Paschal III** asked if Mr. Overby and Mr. Rakestraw are agreeing to pay for installation of a turn lane.

**Mr. Overby** explained that Mr. Rakestraw and he will be investigating the cost of the turn lane, and other site preparation costs, while the grant application is being considered. If the grant is not awarded to the Town, Mr. Overby and Mr. Rakestraw and he will then have to decide if they feel they can afford to proceed with the project.

**Mr. Rakestraw** was invited to address Council. He expressed his opinion that this project would be a considerable first step in bringing more business to Wentworth.

**Mayor Paschal** disclosed that his family has been friends with Mr. Rakestraw's family for many years and asked Town Attorney, Pat Kane if there would be any issue with Councilman Paschal III and himself voting on this agenda item.

**Mr. Kane** answered, "I don't see a problem given the nature of what you're voting on".

**Mayor Paschal** made a MOTION, "*That we authorize staff to submit an application for a Rural Business Enterprise Grant to the USDA to foster business development and employment in the Town of Wentworth for Subway*".

**Councilman Paschal III** seconded the motion. All voted in favor and the motion carried.

## **Article VI. NEW BUSINESS**

### **E. Consideration of Budget Amendment No. 1 for FY 2014-2015**

Presented by: Yvonne Russell, Clerk/Finance Officer

**Ms. Russell** presented the following Budget Amendment and noted that it includes funds for the Cycle NC Mountain to Coast rest stop in Wentworth.

**TOWN OF WENTWORTH  
WENTWORTH, NORTH CAROLINA  
BUDGET AMENDMENT NO. 1  
FISCAL YEAR JULY 1, 2014 – JUNE 30, 2015**

**9/2/14**

## MEMORANDUM

**To: Mayor and Town Council**

**From: Yvonne Russell, Budget-Finance Officer**

**Date: August 25, 2014**

**RE: Budget Amendment No. 1**

The first Budget Amendment for the year will reflect the transfer of funds necessary to cover additional costs for construction related issues at 200 County Home Rd (Post Office Project), as well as a the transfer of funds to cover cost for marketing of Wentworth during the Cycle NC Mountain to Coast event.

General Fund Revenues:

The attached Budget Amendment will show an *increase* of \$69,270.00 in Fund Balance Appropriated.

General Fund Expenditures:

The attached Budget Amendment will show an *increase* of \$75,270.00 in Capital Outlay/ Transfer to Capital Project Fund, a *decrease* of \$5,000.00 in Economic Development and a *decrease* of \$1,000.00 in Miscellaneous Other Operating Costs.

**Amended Total Budget Dollars — \$730,113.00**

Recommended by:

\_\_\_\_\_  
George T. Murphy Sr, Town Administrator

\_\_\_\_\_  
Yvonne Russell, Clerk & Budget-Finance Officer

Attachment: Details of Budget Amendment No. 1, FY 2014-2015

TOWN OF WENTWORTH  
 ANNUAL BUDGET ESTIMATES:  
 REVENUES - EXPENDITURES  
 FISCAL YEAR 2014 - 2015  
 GENERAL FUND

<b>REVENUE</b>	<b>Current Year</b>	
	<b>Budget 2014-2015</b>	<b>Budget Amend No.1 2014-2015</b>
<b>INCOME ACCOUNT</b>		
Sales and Use Tax	\$470,000.00	\$470,000.00
Utility Franchise Tax	\$105,000.00	\$105,000.00
Alcoholic Beverage Tax	\$13,000.00	\$13,000.00
Sale of Promotional Items		
Interest on Investments	\$200.00	\$200.00
Sale of Town Property		
Other Revenues		
Rent	\$7,560.00	\$7,560.00
<b>Revenue Subtotal:</b>	<b>\$595,760.00</b>	<b>\$595,760.00</b>
<b>Fund Balance Appropriation</b>	<b>\$65,083.00</b>	<b>\$134,353.00</b>
<b>Total Estimated General Fund Revenues</b>	<b>\$660,843.00</b>	<b>\$730,113.00</b>
<b>Total Estimated General Fund Expenditures</b>	<b>\$660,843.00</b>	<b>\$730,113.00</b>

TOWN OF WENTWORTH  
ANNUAL BUDGET ESTIMATES:  
REVENUES - EXPENDITURES  
FISCAL YEAR 2014 - 2015  
GENERAL FUND

Object of Expenditures	Coming Year	
	Budget 2014 - 2015	Budget Amend No.1 2014 - 2015
<b>GENERAL GOVERNMENT:</b>		
<b>Capital Outlay</b>		
Office Furniture/Equipment	\$6,000.00	\$6,000.00
Property Acquisition/ Improvement	\$0.00	\$0.00
Town Hall Building	0	\$0.00
Debt Service	16,000.00	\$16,000.00
	\$125,383.00	\$200,653.00
<b>Subtotal:</b>	<b>\$147,383.00</b>	<b>\$222,653.00</b>
<b>Personnel Costs</b>		
Bond Insurance	\$600.00	\$600.00
Disability Insurance	\$2,400.00	\$2,400.00
Medical Insurance	\$14,500.00	\$14,500.00
Workman's Comp Insurance	\$2,000.00	\$2,000.00
Gross Salaries	\$85,100.00	\$85,100.00
Employer Taxes (FICA)	\$8,600.00	\$8,600.00
Unemployment Insurance	\$1,680.00	\$1,680.00
Payroll Services	\$1,950.00	\$1,950.00
Retirement	\$4,408.00	\$4,408.00
Longevity	\$882.00	\$882.00
<b>Subtotal:</b>	<b>\$122,120.00</b>	<b>\$122,120.00</b>
<b>Travel</b>		
Lodging/Meals/Mileage	\$6,000.00	\$6,000.00
Schools/Conference Fees	\$4,000.00	\$4,000.00
<b>Subtotal:</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>
<b>PAGE 2 -- SUBTOTAL:</b>	<b>\$279,503.00</b>	<b>\$354,773.00</b>

(\$5,000 from Economic Dev;  
\$1,000 from Misc OOC;  
\$69,270 from Fund Balance)

TOWN OF WENTWORTH  
ANNUAL BUDGET ESTIMATES:  
REVENUES - EXPENDITURES  
FISCAL YEAR 2014 - 2015  
GENERAL FUND

Object of Expenditures	Coming Year	
	Budget 2014 - 2015	Approved Budget 2014 - 2015
<b>GENERAL GOVERNMENT:</b>		
<b>Other Operating Costs</b>		
<b>Administration:</b>		
Mayor / Council	\$9,650.00	\$9,650.00
Miscellaneous	\$2,300.00	\$2,300.00
Advertising	\$1,700.00	\$1,700.00
Bank Charges	\$250.00	\$250.00
Dues/Membership Fees	\$1,850.00	\$1,850.00
Equipment Leases/Service	\$1,600.00	\$1,600.00
Miscellaneous OOC	\$40,000.00	\$39,000.00
Office Supplies	\$3,500.00	\$3,500.00
Postage	\$1,400.00	\$1,400.00
<b>Professional Services:</b>		
Attorney Fees	\$18,000.00	\$18,000.00
Accounting Audit Fees	\$7,950.00	\$7,950.00
Board of Elections	\$0.00	\$0.00
Other Professional Services	\$250.00	\$250.00
Planning & Zoning	\$55,950.00	\$55,950.00
Publications	\$300.00	\$300.00
<b>Technology Services:</b>		
Computer/ Software Support	\$1,000.00	\$1,000.00
Internet Service	\$1,020.00	\$1,020.00
Phone Service	\$5,100.00	\$5,100.00
Website Hosting	\$3,500.00	\$3,500.00
<b>Town Property</b>		
Insurance	\$15,000.00	\$15,000.00
Maintenance	\$13,000.00	\$13,000.00
Utilities	\$13,000.00	\$13,000.00
O.O.C. Subtotal:	\$196,320.00	\$195,320.00
<b>PAGE 3 -- SUBTOTAL:</b>	\$196,320.00	\$195,320.00
<b>General Government Total:</b>	\$475,823.00	\$550,093.00

TOWN OF WENTWORTH  
ANNUAL BUDGET ESTIMATES:  
REVENUES - EXPENDITURES  
FISCAL YEAR 2014 - 2015  
GENERAL FUND

Object of Expenditure	Budget	Approved Budget
	2014 - 2015	2014 - 2015
<b>PUBLIC HEALTH &amp; SAFETY</b>		
Animal Control	\$13,000.00	\$13,000.00
Law Enforcement	\$63,916.00	\$63,916.00
Law Enforcement Equipment	\$10,500.00	\$10,500.00
Miscellaneous	\$13,404.00	\$13,404.00
<i>ReDirections</i>	\$8,000.00	\$8,000.00
<i>SADD</i>	\$2,500.00	\$2,500.00
<i>Fire Department</i>	\$0.00	\$0.00
<i>NC Highway Patrol</i>	\$2,250.00	\$2,250.00
<i>Project SAFE</i>	\$654.00	\$654.00
<i>Other</i>		
Rockingham Co 911	\$13,000.00	\$13,000.00
<b>Subtotal:</b>	<b>\$113,820.00</b>	<b>\$113,820.00</b>
<b>CULTURAL &amp; RECREATIONAL</b>		
Special Events	\$7,200.00	\$7,200.00
Appearance Committee	\$500.00	\$500.00
Historical Committee	\$500.00	\$500.00
Recreation Committee	\$500.00	\$500.00
Dan River Basin Association	\$0.00	\$0.00
MARC	\$11,500.00	\$11,500.00
Rockingham Co. Arts Council	\$1,500.00	\$1,500.00
RCHS (Renaissance Comm)	\$1,500.00	\$1,500.00
ADTS of Rockingham Co	\$0.00	\$0.00
Betsy-Jeff Penn 4-H Center	\$2,000.00	\$2,000.00
<b>Subtotal:</b>	<b>\$25,200.00</b>	<b>\$25,200.00</b>
<b>CONTINGENCY RESERVE</b>		
<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>ECONOMIC DEVELOPMENT</b>		
<b>Subtotal:</b>	<b>\$6,000.00</b>	<b>\$1,000.00</b>
<b>Transfer to Capital Reserve For Recreation Grounds/Facilities</b>		
<b>Subtotal:</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>
<b>PAGE 4 -- SUBTOTAL:</b>	<b>\$185,020.00</b>	<b>\$180,020.00</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$660,843.00</b>	<b>\$730,113.00</b>

There were no questions from Council.

**Mayor Paschal** made a MOTION, “*That we approve Budget Amendment No. 1*”.

**Mayor Pro Tem Conner** seconded the motion. All voted in favor and the motion carried.

**Article VI. NEW BUSINESS**

**F. Consideration of Amendment to Capital Project Ordinance**

Presented by: Yvonne Russell, Clerk/Finance Officer

**Ms. Russell** presented the following Budget Amendment to the Capital Project Fund. She noted that it does include all change orders to date.

***(Amended) Capital Project Ordinance***

For Renovations to Property  
Located at 200 County Home Road (Community Building)  
Wentworth, North Carolina

**BE IT ORDAINED** by the Governing Board of the Town of Wentworth, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project Ordinance is hereby adopted:

**Section 1:** The project authorized includes renovations to property located at 200 County Home Road for the purpose of leasing space the United States Postal Service and is to be financed with Local Funds and Loan Proceeds.

**Section 2:** The officers of this unit are hereby directed to proceed with the capital project within the Terms of the budget contained herein.

**Section 3:** The following amounts are appropriated for the project:

Architectural/ Engineering	\$ 47,500
Construction	357,287
Contingency	<u>15,000</u>
	<u>\$ 419,787</u>

**Section 4:** The following revenues are anticipated to be available to complete this project:

Loan Proceeds	\$ 150,000
Transfer from General Fund	<u>269,787</u>
	<u>\$ 419,787</u>

**Section 5:** The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of Federal and State regulations and any loan agreements.

**Section 6:** The Finance Officer is directed to report, on a quarterly basis, the financial status of each Project element in Section 3 and on total revenues received.

**Section 7:** The Finance Officer is directed to include a detailed analysis of past and future costs and Revenues related to this capital project in every budget submission made to this Board.

**Section 8:** Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Body, and to the Finance Officer for direction in carrying out this project.

Adopted this 2nd day of September, 2014.

Attest: \_\_\_\_\_  
Yvonne Russell, NCCMC  
Town Clerk

Signed: \_\_\_\_\_  
R. Dennis Paschal, Jr.  
Mayor

There were no questions from Council.

**Mayor Paschal** made a MOTION, *“That we approve the amendment to the Capital Project Ordinance”*.

**Councilwoman Powell** seconded the motion. All voted in favor and the motion carried.

## **Article VI. NEW BUSINESS**

### **G. Discussion of annual Christmas Parade**

Council and staff discussed plans for the upcoming annual Christmas Parade. The date of the parade will be December 13, 2014 at 11:00am with a rain date of December 20, 2014 at 11:00am. The parade route will start at Sandy Cross Road/ NC 87 intersection and follow NC 87/65 to the Old Wentworth School.

The Town will invite all four High School bands in Rockingham County to perform in the parade and will offer to compensate them for travel costs. The Impacts, a local beach/rock band, will be asked to perform Christmas music at the Town Hall before, during, and after the parade on December 13.

**Ms. Russell** asked Council to think about who they would like to ask to be the grand marshal of the parade.

## **Article VII. PUBLIC COMMENTS**

There were no public comments.

**Article VIII. ANNOUNCEMENTS**

**Mayor Paschal** made the following announcements.

- *The next regular meeting of the Wentworth Planning Board is September 16, 2014, at 7pm in the Town Hall Council Chambers.*
- *The next regular meeting of the Wentworth Town Council is October 7, 2014, at 7pm in the Town Hall Council Chambers.*
- *The 2014 Run with the Cows 5K Fun Run/Walk on the Chinqua-Penn Walking Trail is September 21, 2014. You can download the registration form from the Town of Wentworth website, [www.townofwentworth.com](http://www.townofwentworth.com).*

**Article IX. A D J O U R N**

**Mayor Paschal** made a motion, “*We adjourn*”.

**All Council members** seconded the motion, and the meeting adjourned.

**Respectfully Submitted by:** \_\_\_\_\_  
**Yvonne Russell, NCCMC**  
**Clerk/Finance Officer**

**Approved by:** \_\_\_\_\_  
**Robert Dennis Paschal, Jr.**  
**Mayor**