TOWN OF WENTWORTH
MINUTES
OF
THE TOWN COUNCIL MEETING
WENTWORTH, NORTH CAROLINA
January 6, 2015
7:00 p.m.

The regular monthly meeting of the Wentworth Town Council was held on Tuesday, January 6, 2015, at the Wentworth Town Hall at 7:00 p.m.

Council Members Present:	**Mayor Dennis Paschal Jr., Mayor Pro Tem Evelyn Conner, Cheryl Moore, Dennis Paschal III, Iris Powell**
Council Members Absent:	
A quorum was present.	
Staff Present:	**George Murphy, Town Administrator**
Others Present:	**Patrick Kane, Attorney – Smith Moore Leatherwood** **Jason Rakestraw – Wentworth PTA Ball Program**

Article I. Call to Order

Mayor Dennis Paschal Jr. called the meeting to order.

Article II. Invocation

Councilman Dennis Paschal III gave the invocation.

Article III. APPROVAL OF TOWN COUNCIL AGENDA – JAN 6, 2015

A. Requests and Petitions of Citizens

B. Approve/ Amend Agenda

Mayor Paschal made a MOTION *to add a Funding Request from the Wentworth PTA Ball Program, and add Jason Rakestraw as the speaker, under Article VI. New Business, item B.*

Councilman Paschal III seconded the motion. All voted in favor and the motion carried.

Article IV. Approval of Minutes for December 2, 2014

Councilwoman Iris Powell made a MOTION, *"We accept them as written"*.

Mayor Pro Tem Evelyn Conner seconded the motion. All voted in favor and the motion carried.

Article V. Old Business

A. Post Office Project Update

- George Murphy, Town Administrator

Mr. Murphy gave an update on the Post Office renovation located at 200 County Home Road. (Note: The written version of Mr. Murphy's update is herein incorporated and made a part of these minutes.)

Wentworth Community Building Renovation
Town Administrator's Report to Town Council, January 6, 2015

Page 1 of 3:

The next construction meeting with Site Superintendent Harold Hall, Project Manager Charles O'Bryant, Architect Jeff Johnson, and Town Administrator George Murphy is scheduled for Friday, January 9, 2015, at 9:00 a.m. at the Wentworth Community Center.

The Board for the Museum and Archives of Rockingham County met and discussed the lease agreement they currently have with the U. S. Postal Service. Director Fletcher Waynick reported that the Board is interested in receiving rental payments for as long as they are contractually able stating that the MARC needs the income.

I sent an email to Marla Larsen-Williams, Real Estate Specialist with the U. S. Postal Service, whom Town Council met last summer. Marla is still located in the Chicago area. I requested that Marla contact the MARC to initiate termination of the current lease involving the Wright Tavern location. I also requested that Marla send a copy of the lease agreement between the Town of Wentworth and the U.S. Postal Service to attorney Pat Kane for review. I requested that she contact me when she had fulfilled the first two requests so that I could discuss options with the Mayor and Town Council. To date, I have not heard from Marla Larsen-Williams.

At this time, Charles, Jeff, Harold, and I are hopeful that the work can be completed by January 15, 2015; however, in a conversation with Harold today and when considering the weather related conflicts we have experienced, completion could take up to an additional week, putting the completion date at January 22. Please do not be surprised when the letter of occupancy is attained.

The U. S. Post Office sign was installed on the front of the building today.

There is some finishing work to be completed by the electrician.

On the 200A side, the building currently has climate control, lighting, and water.

Billingsly Septic Tank Company completed the installation of the new septic tank and drain field line on December 17, 2014, and they also crushed and filled the abandoned septic tank. The Invoice we received for the work is for $3,000.00, which is exactly the verbal estimated cost quoted.

The rock work should be completed this week, and the Hardy plank installation also should be completed this week. The sub-contractors for these two aspects of the project have been a little less enthusiastic about completing the work, but I believe Charles has applied appropriate pressure.

The hardwood floors on the 200A side were sanded, stained, and polyurathaned. The floor has a rather attractive, distressed look, and I believe Town Council will be pleased with the workmanship. Similar treatment of the 200B side floor should be considered in the future.

The safety glass for the door and two front windows on the 200A side was installed; however, the glass failed to arrive as ordered with the enclosed lattice. The glass panes in the door and two windows are to be replaced with the correct glass. Additionally, the glass for the 200B-side door will be installed when the correct glass arrives.

The flag pole has been erected and set in concrete. The parking lot is paved and lined and the concrete parking bumpers are in place. The Town may need to purchase "Entrance Only" and "Exit Only" signs. I will ask that question at the next construction meeting.

The pillar support wraps will be installed this week, and the gutters are to be installed soon as well.

A dump truck is on site for site clean-up.

The wet weather has made things difficult for the landscaping crew to complete their tasks. If things dry out a bit more, the landscaper should be on site to complete the work.

Harold hoped to get the S&S Bobcat on site later today to aid with trash removal and land shaping. Two loads of dirt are expected this week to help with the land shaping work as well.

We have yet to receive either the mail boxes or the parcel delivery box. It is my understanding that Chris Dull, Facilities Project Manager with the U. S. Postal Service, was coordinating the acquisition and delivery of those items. When I emailed Marla Larsen-Williams, I copied the email to Chris, attorney Pat Kane, and Clerk Yvonne Russell, so that Chris would be aware from a representative of the Town that those items had yet to be delivered. I also mentioned in the email that the sign was missing, but the sign was delivered later that same day.

The Wentworth Post Office Trail has been cut linking the Wentworth Community Center site with the Rockingham County Governmental Center site. Additionally, Tony McGee, the trail builder employed by Blue Ridge Trail Work, also extended the existing Animal Shelter Trail so that it too connects with the rear entrance driveway at the Governmental Center. In essence, there is now a trail way running from the new Post Office site all the way to the Animal Shelter. Jenny Edwards was instrumental in securing this project, and County Manager Lance Metzler approved the section of the trail on Rockingham County Government land. We also should thank Ervin Summers with Duke Energy who approved the section of the trail that passes across the Duke Energy easement shared by both the Town of Wentworth and Rockingham County.

I discussed the connection of the end of the trail to the sidewalk with Tony McGee. He shared his ideas. I also addressed those ideas with Jeff, Harold, and Charles. The land-shaping may can accommodate some of that design; however, it may be necessary for the Town to employ the

services of Tony McGee and Blue Ridge Trial Work so that there is a clearly marked, sustainable walkable area between the trail and the sidewalk at the front of the building. Tony stated that his services for such a project may run from $3.00 to $6.00 per foot. I intend to see what we have when all work is completed by S&S Construction before advising Town Council on any additional pathway project.

We will still need to consider lighting service with Duke Energy for one or two street lights, which will require Department of Transportation (DOT) approval, and for one utility pole mounted flood light on the loading dock side of the front of the building. I have the lighting options and prices of each from Duke Energy; however, my plan is to see the facility lighted before advising Town Council on any added exterior lighting options from Duke Energy.

When Town Council tours the completed project, I encourage Councilmembers to consider finish options and use for the 200B side of the Wentworth Community Center.

Respectfully,
George T. Murphy, Sr.

Councilwoman Powell asked, "How come you don't check into it and see why we are beginning to be a branch off of Reidsville instead of being Wentworth with a Postmaster?" She added, "The girl told me the other day that we are definitely under Reidsville. You do not want to be under Reidsville because we will never get a rural route. It would be worth checking with…the lady you are corresponding with."

Mr. Murphy said he could pose that question to Ms. Larsen-Williams, but indicated that he was not confident he would be successful due to the bureaucratic nature of the US Postal Service.

Councilwoman Powell questioned the need for parcel boxes. She said you should not have to acquire a key to open a parcel box because the Postal staff are there to wait on you.

Mayor Paschal and **Mayor Pro Tem Conner** explained that the parcel boxes are intended for customers to use, at their convenience, after business hours.

Mayor Paschal expressed his hope that the new location will generate more business for the Post Office which might encourage the USPS to extend the business hours to a full day instead of the current 1pm – 5pm schedule.

Councilwoman Powell reiterated her concern about the Wentworth Post Office functioning "under" the Reidsville Post Office and not having its own rural route.

Mayor Paschal noted that the Wentworth community has been on a Reidsville Post Office rural route for as long as he has been alive.

Councilman Paschal III asked when the current lease between the USPS and the MARC (Museum & Archives of Rockingham County) would be terminated.

Mr. Murphy said that, to date, the USPS has not contacted the MARC to terminate the lease; therefore, he sent a request to Ms. Larsen-Williams to start that process.

Councilman Paschal III asked, "How much notice do they have to give?"

Mr. Murphy explained that the lease states 180 days prior notice must be given, which is basically 6 months.

Councilman Paschal III asked for the square footage of the 200-B side of the Wentworth Community Building.

Mr. Murphy estimated 1,200 square feet.

Councilwoman Cheryl Moore asked what the current zoning district would allow in the 200-B side.

Mayor Paschal said the property is zoned Office & Institutional, and **Mr. Murphy** noted the zoning ordinance lists approximately 26 uses that are permitted in that zoning district.

Councilman Paschal III asked if a Community Center would be allowed.

Mr. Murphy said he believes Community Center was one of the permitted uses listed under Office & Institutional.

There were no further questions.

Article VI. New Business

A. Consideration of Appointment to Wentworth Recreation Committee – Brenda Ward, 498 Spring Road

Mayor Paschal made a MOTION, *"That we appoint Brenda Ward from 498 Spring Road to the Recreation Committee"*.

Mayor Pro Tem Conner seconded the motion. All voted in favor and the motion carried.

Article VI. New Business

B. Consideration of a Funding Request from the Wentworth PTA Ball Program for $2,750.00

Mayor Paschal invited Jason Rakestraw to address Council.

Mr. Rakestraw presented the request from the Wentworth PTA Ball Program.
(Note: The Funding Request is herein incorporated and made a part of these minutes.)

TOWN OF WENTWORTH [redacted] Dennis Paschal, Mayor

Funding Request

Name of Organization: Wentworth PTA Ball Program Phone: 336-932-1944

Permanent Address: 8806 NC Hwy 87 Reidsville

City: Reidsville State: NC Zip Code: 27320

Contact Name: Jason Rakestraw Signature: [signature]

Amount Requested: 2750 Amount Needed for the Project: 3500 -Note this amount does not include donated time and materials

Date Funds Needed: 2/1/15 Date Project Begins: 2/1/15 Completion Date: 3/1/15

Complete Description of Project: Construction of New T-Ball field at Wentworth Elementary School. This includes Fencing Grading, Rock dust, and bases.

How will the funds be used? To build metal fence for new T-Ball field.

How will this project benefit the community? The new T-Ball field will provide a regulation size T-Ball field for the communities children age 3-6. Currently there is no practice or playing field designated for this age group. The field will be available to the school and community year round for recreational activities.

Official Town Use Only

Date application received _____ Date presented to Town Council _____

Date Approved _____ Denied _____ Amount Approved _____

Quality Fence of Reidsville

Quick-Clean-Quality

681 Massey Rd
Reidsville, NC 27320
Phone (336)215-2150

DATE: January 6th, 2015
INVOICE #

Bill To: Wentworth Elementary School
c/o Joey Page
joseph.page@williams.com
336-280-5796

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Kevin Paschal					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
Approx. 200'	Install 4' 9-gauge chainlink fencing		
1	Install complete backstop with 9-gauge fencing		
	(All fencing done to specs for T-ball)		$2,750.00
		SUBTOTAL	$ 2,750.00
		SALES TAX	
		TOTAL	$ 2,750.00

Make all checks payable to Quality Fence of Reidsville
If you have any questions concerning this invoice, contact Kevin Paschal, 336-215-2150, Kevinpaschal77@yahoo.com

THANK YOU FOR YOUR BUSINESS!

The field will be located on the Wentworth Elementary School grounds and will be available to the school and the community.

Mr. Rakestraw noted that a metal sign will be placed on the fence to recognize organizations that have donated to the construction of the T-ball field and fence.

Mayor Paschal asked if the "Amount Needed for the Project" of $3,500.00 includes donated time and materials.

Mr. Rakestraw confirmed that it does not.

Councilwoman Moore asked if the PTA has contributed.

Mr. Rakestraw said the PTA has contributed approximately $2,500.00 which will be added to the PTA Ball Program's general fund.

Councilman Paschal III asked if the PTA's contribution is part of the $3,500.00 needed for the project.

Mr. Rakestraw explained that the $3,500.00 mentioned in the request is strictly for the T-Ball field. The PTA's contribution will help to purchase helmets, bases, balls, and other equipment.

Councilwoman Powell asked, "Will they be covered under the insurance for the school?"

Mr. Rakestraw answered, "It's on the school grounds so the school's insurance will cover it and the PTA has insurance, and the Ball Program has insurance as well".

Mr. Rakestraw said they plan to invite the rural communities surrounding Wentworth to play on the field as well.

There were no further questions.

Mayor Paschal made a MOTION, *"That we approve $2,750.00 for the fence for the Wentworth Elementary School ball field"*.

Councilwoman Powell seconded the motion. All voted in favor and the motion carried.

Article VII. Public Comments

No one signed the speaker register for public comment.

Article VIII. ANNOUNCEMENTS

Mayor Paschal made the following announcements.

- The next regular meeting of the **Wentworth Planning Board** is scheduled for **January 20, 2015, at 7pm** in the Town Hall Council Chambers.

- The next regular meeting of the **Wentworth Town Council** is scheduled for **February 3, 2015, at 7pm** in the Town Hall Council Chambers.

Article IX. A D J O U R N

Mayor Paschal made a MOTION, *"We adjourn"*.

Mayor Pro Tem Conner seconded the motion. All voted in favor and the meeting adjourned.

Respectfully Submitted by:_____
Yvonne Russell, NCCMC
Town Clerk

Approved by:_____
Robert Dennis Paschal, Jr.
Mayor