
**TOWN OF WENTWORTH
TOWN COUNCIL MEETING
MINUTES
August 1, 2006
7:00 P.M.**

The Wentworth Town Council held their regular monthly meeting at the Town Hall meeting room in the National Guard Armory, on **Tuesday, August 1, 2006, at 7:00 p.m.**

Council members present: Mayor Dennis Paschal, Mayor Pro Tem Evelyn Conner, Councilman Robert Aswell, Councilwoman Iris Powell, and Councilman Nathan Hendren

Staff Present: Brenda Ward, Town Clerk / Yvonne Russell, Finance Officer / Fred Baggett, Smith Moore LLP

A quorum was present.

Article I. Call To Order

Mayor Dennis Paschal called the meeting to order.

Article II. Mayor Paschal had the Invocation.

Article III. Discussion / Revision and Adoption of Agenda

A. Requests and Petitions of Citizens

Mayor Paschal advised that no one signed the Speaker Register and noted that a new item of business in reference to NIMS training needed to be added to the Agenda. There were no other revisions to the Agenda, and **Mayor Paschal** made a motion, *“That we add Item E under New Business concerning NIMS training.”* The mayor said the Town Administrator would talk to council about the training.

Councilman Nathan Hendren seconded the motion. There was no discussion and all voted in favor. The motion carried.

Article IV. Approval of Town Council Minutes for August 1, 2006

There were no changes or corrections to the minutes. **Mayor Pro Tem Evelyn Conner** made a motion, *“The minutes stand as written.”* **Councilwoman Iris Powell** seconded the motion. There was no discussion. All voted in favor and the motion carried.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 2

Article V. Old Business

A. Decision on New Town Hall

Mayor Paschal said he asked everyone to look at the plans that were discussed at the last meeting and to decide if there was one they felt they “could live with.”

The **Mayor** commented that **Councilwoman Powell** mentioned that she is in favor of the larger plan (6,764 sq. ft. as recommended by the Town Hall Committee).

Councilwoman Powell said, “Yes, I liked the first plan that we (Committee) came up with.”

Mayor Pro Tem Conner said, “I liked the second one (5,026 sq. ft.) overall. I also like the first one that the Committee recommended, but if we are going to have to cut back or make any changes, I would go with number eleven (11) (5,026 sq. ft.).

Councilwoman Powell asked, “Would it be out of order to allow the two people here in the audience, who were on the (Town Hall) committee to say what they would like to about the building (plans) that we looked at?”

Mayor Paschal recognized **Larry Terrell** and **Judy Wall** who were on the committee, and said, “We asked the Committee to scale back some and we looked at what we would be spending. Do you all have any input on it?”

Mr. Terrell said, “It’s not fair for me to make any comments, having not seen any of the blueprints from the last few meetings.”

The **Town Clerk** advised that the Agenda packets on the table include copies of the blueprints.

Mayor Paschal said, “I personally had more of a dollar figure in mind—something that we could pay off in a couple of years and use somewhere around forty percent (40%) of the money we have in reserve, which Brenda said was just under a million dollars.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 3

Yvonne Russell, Finance Officer, confirmed, “We have about \$10,000 under a million.”

Mayor Paschal added, “Forty percent of that would be \$400,000 and we could get a short term note and pay off \$200,000 in two years, and go up to \$600,000 (for Town Hall) and not incur any long-term debt and not spend the bulk of our money that we have in reserve. That’s what I was looking at. The only one of these three that would apply would be the one around 4,000 square feet. That still comes to about \$560,000 at \$140.00 square foot.”

The **Town Clerk** advised that she noted on the bottom of each plan what the architect quoted. She added that the per square foot cost was around \$150.00.

The **Mayor** answered, “He also gave us a price per square foot at one time of \$135 and then somebody told me today to use \$140.00 plus fifteen percent.”

Town Hall Committee member, **Judy Wall**, said, “The architect said that the smaller the building is, the higher the per square foot price...it goes up.”

Councilwoman Powell said, “Don’t you believe that if you get any smaller than Alternative # 11, where the rooms are 11’ x 10’, it is going to be too small, because I have a bedroom as small as that and you can’t cuss a cat in it.”

Mayor Paschal estimated the space the Town is currently leasing to be approximately 2200 square feet. He said you could add 2 more rooms at approximately 300 square feet each for storage or for someone to occupy, “and you would still be around 3,000 square feet.”

He added, “To me, if you go with 4,000 square feet at \$150/square foot, that is \$600,000. If we use the first figure...”

Councilwoman Powell interjected, “Dennis, don’t you think we are going to need some of this additional space right here—a storage room, work room, records room, and reception area?”

The **Mayor** said he was including 600 square feet for storage.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 4

Councilwoman Powell asked the Town Clerk and the Finance Officer, “You were on this committee, what do you think?”

Mrs. Ward said, “We agree wholeheartedly with what the Committee recommended, the 6,764 square feet...because of building for the future and knowing what the square foot charge is now compared to what it will be in five years. I just think the Town may be in a better position to do it now than we will in five or ten years.”

Mayor Pro Tem Conner said, “I agree.” **Mayor Paschal** agreed, “That’s a possibility.”

Mrs. Ward continued, “As far as storage is concerned, you just can’t imagine what will be needed five years from now. We have the storage room full and my office looks like a slum area...there are stacks of paper everywhere.”

Councilwoman Powell added, “I guess the reason I’m fighting for a big building to start with is because I have waited 33 years for them to build a post office that you could get in and out of and they haven’t built it yet.”

Mayor Paschal responded, “Well, you know, we may end up having to have some money for a post office. Even though it’s been rumored to be dead...we had a guy stand here in front of us not long ago and tell us we were going to get it, so we might have to have some money for that before it’s over with.”

Councilman Hendren said he had a question for **Larry Terrell** about the new Fire Department. He asked, “When the fire department was built, what was the approximate cost (quoted) and what did it wind up being?”

Mr. Terrell said, “It was \$94.00 per square foot or \$1,080,000.”

Councilman Hendren asked, “But then what did it actually cost?”

Mr. Terrell replied, “\$1,080,000.” He added, “We hit it very, very, close.”

Mayor Pro Tem Conner said, “It depends on whether you do a cost plus or a contract price when you do the bid.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 5

Mr. Terrell said, “Let me back up...we had a brick issue and I believe we may have gone about \$20,000 over because of that. But we had very smooth sailing as far as being on the money.”

Councilman Hendren asked, “These costs here (architect’s quote), are they for grading and landscaping, and concrete...?”

Mrs. Ward said she understood that everything is included—air/heat/sound/security, etc.

Mayor Pro Tem Conner replied, “He had it all included.”

“Didn’t he say it was a “turn-key job?” asked **Councilwoman Powell**. The Mayor, Clerk, and Committee members agreed that this was their understanding.

Mr. Terrell added, “I will say this about the low cost for the fire department. When it was finished, the architect told us it would have cost approximately \$400,000 more to build it then, than when we started 18 months before.”

Mayor Paschal said, “I understand building for the future—that’s why I think twice the space we have now would help us. When they (architects) first started talking to us, they said they could design it in a way where we could add on and you wouldn’t be able to tell it had been done.”

He continued, “And I understand that you can build it cheaper now than you can with future dollars, but...we only have so much money to work with and we may want to spend it on some other things.”

Councilwoman Powell said, “Don’t you think we’re as entitled to have a nice building as well as we are to give our money to everything that comes along and everyone who asks for it.”

Mayor Paschal replied, “We’ve given some away, but we’ve kept a lot of it, too.”

Councilwoman Powell said, “I just think if we’re going to build it, we should go ahead and build it the right size so we don’t have to be worried with adding on. Just build it like they did the fire department. Get it over with and be through with it.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 6

Mayor Pro Tem Conner commented, “And you (Mr. Terrell) did build for the future, too...he (architect) convinced you.”

Mr. Terrell replied, “Well, we did build for the future...we used that term, but actually we use it all now, don’t you think so Robert? We really needed more room.” (Councilman Aswell is also a member of the Fire Department.)

“More than you realized at the time,” said **Mayor Pro Tem Conner**.

Mayor Paschal said, “I wonder if we could save money by going out and finding an existing building somewhere...”

Councilwoman Powell said, “We have a building we can add on to.” (Mrs. Powell was referring to the old two-story house on the Town property.)

Mayor Paschal said, “It is about to fall through and I think it has asbestos in it, but we *could* add on to that.”

Mr. Terrell said, “In answer to that, when we were building the fire department and remodeling the old part, I believe the cost was about \$20.00 *more* per square foot for remodeling versus new construction.”

Councilman Hendren said he believed the old buildings around the county would soon become a burden, commenting, “No one wants to tear them down because the ones in Wentworth are considered historic sites, and here is the Town of Wentworth discussing building another *new* building. It won’t be long before the armory will be old, even though it’s not a historic site or anything. You get caught up in building new, building new, and there are other buildings just standing.”

Mayor Paschal responded, “We talked to everyone about buying the armory *and* the school down here. It would cost more...about nine million dollars several years ago to do all that has to be done (to the school)...”

Councilwoman Powell said, “You talk about a big building, the school is a big building.”

Judy Wall asked about the soon to be “old” courthouse. “What are the plans for that building after they build the new one?” she asked.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 7

Mayor Paschal replied, "They don't even know yet."

Councilwoman Powell said the County Manager mentioned making a museum out of it.

Mayor Paschal said, "When Brenda and I met with Jerry Owens and Tom Robinson around Christmas, they said they did not know what was in store for the courthouse at that point in time. They may have made some decisions by now, I don't know."

Councilman Hendren said he understood that they plan to rent part of the building.

Mayor Paschal said, "And they also talked about renting part of the school down here, for the past 3 years, and they are just now getting it ready to rent. To tell you the truth I would rather build something and not buy something that needs fixing. The costs will be astronomical as far as doing the things you need to do to bring it up to code. It's a whole lot cheaper to start out with new construction."

Councilwoman Powell asked the Finance Officer (Yvonne Russell) about her report to Council at a previous meeting on different financing options.

Mrs. Russell replied, "We talked with someone from the U.S.D.A. and he gave us a rate quote and what type of financing they will do. I gave you the loan amounts and terms."

Mayor Paschal commented, "To me, we just don't want to get into any long-term debt because you never know when they (Rockingham County) will stop distributing funds per capita. If we have it (loan) paid off, maybe they (citizens) won't run out of town at that point. The government will come in and make you levy taxes to pay for any outstanding debts."

The **Town Clerk** said, "Well then, let's build # 11 (5,026 sq. ft.) and we'll have \$300,000 left in the fund balance and work to build it back up again. I wouldn't want to go *any* smaller than that. I'd say just don't build anything right now if it has to be smaller than 5,000 square feet."

Mayor Pro Tem Conner agreed.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 8

Judy Wall added, “That’s my opinion, too. If you don’t feel comfortable enough in building something big enough that we feel is ample space and that the town could be proud of, then it would be best not to build anything.”

Mayor Paschal asked the Finance Officer, “What is our capacity for paying...in two years, what amount of money could we...?”

Mrs. Russell replied, “The table I used for loan amounts from USDA...just looking at what our budget has been over the years and how much money we’ve had left over at year end, I think probably a payment of \$8,000 per month. If you use the capital reserve amount that we have set aside, the \$100,000 per year, and divide by 12 that is \$8,333 in monthly payments.”

“I think I figured that we could pay off \$200,000 in two and a half years, paying right at \$8,000/month.”

Mayor Paschal said, “There’s no penalty for paying it off early, if you did like he was talking about—making a 30-year note and then paying it off whenever you wanted to. Could we pay as much as \$150,000 a year on it?”

Mrs. Russell said, “I think probably we could if we don’t have any large projects. Like this year we have \$100,000 budgeted for paving...we may not be able to do that every year while paying on a loan.”

Councilman **Robert Aswell** said, “And if something comes up on the Post Office, you’ve got to have money for that.”

Mayor Paschal: “We have some money in reserve, if we only use 40% of what we’ve got...”

Mrs. Russell added, “If we borrowed \$400,000, we could pay that within five years, paying about \$7500 a month.”

Mayor Paschal asked, “What’s the square footage on number eleven (11)?”

Mayor Pro Tem Conner replied, “5,026.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 9

The **Clerk, Mayor** and **Mayor Pro Tem** commented on **Plan No. 11**, and compared it to the larger one recommended by the Committee, agreeing that it had basically the same areas with the exception of fewer *additional* offices and no break room. The Mayor commented that if a larger meeting room was necessary, the Town could always use the Armory or the Community College.

Mrs. Ward remarked that even with the College and Governmental Center space, people in the area are always scrambling to find places to hold meetings. She said she is sure the conference room and council chambers would be in demand, if Council wanted to rent them.

Mrs. Ward added, "It would probably be good for us to sit down with somebody in the financial market, not that Yvonne doesn't have the right figures, but just to be sure what our options are and maybe look into some different payment scenarios."

Mayor Paschal said, "I would still like to work toward the goal of paying it off in two years and not have the long-term debt."

Councilwoman Powell commented, "You can't even pay a house off in two years..."

Mayor Paschal said, "You can if you have a million dollars..."

The **Mayor** commented further, "That plan eleven (11) at \$150 (per square foot) is around \$750,000 to \$800,000 and that's a hundred thousand dollars more than I want to pay for it, but if we went to...\$700,000, they should be able to come up with something in that range and trim...it somewhere."

Mayor Pro Tem Conner asked, "If you went with what?"

Mayor Paschal: "\$700,000. I didn't want to spend any more than six hundred (thousand) but..."

Mayor Pro Tem Conner: "So you want to go back to the architect and say, 'Look, we'll spend \$700,000...cut something...where can we cut \$50,000?'"

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 10

Mayor Paschal: “I just think we need to get some direction from them. If we have to get an architect involved and we can’t just go out and build one ourselves...”

That being said, **Mayor Paschal** made a motion to, “*Ask the architect to come up with a building as close to Alternative 11 as possible, that is in the \$700,000 price range.*”

The motion was seconded by **Mayor Pro Tem Conner**. There was no discussion, and the **Mayor** called for a vote.

The motion carried three (3) to two (2) with **Councilmen Aswell and Hendren** voting *no*. **Mayor Paschal** asked the Clerk to advise the architect of Council’s request.

B. Update on Town Website

Mayor Paschal announced that **Jonathan Citty** was present to give an update on the Town website and requested this item be handled at the end of the meeting, “...since there is no internet service in the council meeting room, so we will need to go to the office to demonstrate the website.”

Article VI. New Business

**A. Update From Paychex on Payroll and Human Resource Services
- Jennifer Sapp / Paychex, Inc.**

Mayor Paschal invited **Jennifer Sapp** from Paychex to address the Board.

Mrs. Sapp thanked the Council for allowing Paychex to serve the Town’s payroll and human resource needs. She said she wanted to bring Council up to date on, “What you are paying your money for each month.”

She noted that even though Wentworth is a small town, “You still have to be in compliance...even if you have one (1) employee, you still have fifteen (15) Federal laws that you have to keep up with.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 11

Mrs. Sapp commented, “This alone could be pretty cumbersome, since y’all keep Brenda and Yvonne pretty busy, so I take care of that part for you. We keep up with all legal changes, we do the employee handbooks, we help with policies and postings (Department of Labor Posters, etc.)”

“We walked around the building and looked at some things...so I do hope you build a new town hall, as I was a little concerned that there is no sprinkler system in this building, for one thing, and I’m sure Brenda has pointed out the debris from the heat and air system ceiling vents.”

“You have to comply with OSHA even if you have just one employee. My job is to see that you are staying in compliance and if laws change, I keep you updated on that.”

“When specific issues come up, for instance, Brenda and Yvonne came across some information about elected officials being treated as employees and whether you are, in fact, employees of the Town or not. If you are employees, then we have to start paying you on W-2’s and withhold taxes and things like that. We have a research department and we spent a lot of time on that, making sure we are doing the right thing so you do not get in trouble with the law. We are here to look out for you, in addition to doing things like payroll and taxes and W-2’s and 1099’s.”

Mrs. Sapp continued, “And just a couple of other things—the handbooks get reviewed by attorneys every six months, so if laws have changed in North Carolina...we added two new laws last year for Domestic Violence Leave and Victims of Crime Leave, and we updated the handbooks to make sure those were included.”

“Another new law coming into effect October 1st is on identity theft and the role of employers in protecting personal information of employees. Employment law is kind of a moving machine and we keep running behind it to keep up with it...so we take care of that for you.”

“As far as performance and training, and things like that, we make sure that everything is in compliance and there is not anything the Town would be embarrassed about if there were a lawsuit by employees or former employees. There is a Statute of Limitations that goes back 3 years on EEOC charges and Department of Labor issues. So if there were ever a situation like that, of course, I cannot act as an attorney, but I can help prepare if you are ever sued and help save you some of that money your attorney might charge.”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 12

Mrs. Sapp continued, “We also keep you in (Paychex) supplies—forms, file folders, and things like that...so it’s all a bundled package.”

“And another thing to remember, too, is that from a client perspective and a training perspective, the payroll representatives are not human resources representatives. They are not trained in human resources. I have over 20 years in employment law and human resources training.”

“I am the Senior Representative for North Carolina, South Carolina, Virginia, Georgia, Florida, Alabama and Tennessee. I spend a little bit of time on the road, but Brenda knows how to get me on the cell phone and we have backup if anything ever happens. I like to think that the experience I have is a benefit to you, to keep you running smoothly, and if there are any bumps in the road, I can step up to the plate and take care of you.”

Mrs. Sapp said she just wanted Council to understand...“It is more than payroll and tax-pay and me. There is a whole lot more going on behind the scenes—there are more than 70 components that are included in the service, so any of those that we need to utilize are available to you at any time.”

Mrs. Sapp asked if there were any questions for her. **Councilman Hendren** and the **Mayor** said they thought she had “covered everything quite well.”

Mrs. Sapp added one last comment, “Going forward, too, I know that Brenda is going to be here for ever and ever and ever, but if at some point she decides she is going to work in her garden, then I would be able to come in and work on a succession plan and do training and things like that, so that your next Town Manager is ready to go.”

Mrs. Sapp thanked everyone for allowing her the time to speak and encouraged them to give her a call if they ever have any questions.

Mayor Paschal thanked Mrs. Sapp for coming and for the good job Paychex is doing.

Article VI. New Business - Continued

B. Bylaws for Land Use Committees:

- (1) Appearance**
- (2) Historic Preservation**
- (3) Recreation**

Mayor Paschal recognized **Town Administrator, Brenda Ward**, and asked her to present the information on the Land Use Committees

Mrs. Ward said the bylaws became more detailed than she meant for them to, but that she tried to cover the necessary requirements. She explained that the basic information regarding Rules and Procedures, Meetings, Membership, and Terms of Office were the same for each committee.

She added, “The duties, of course, are somewhat different for each committee, and you may remove or add to what I have presented. I will be happy to explain anything you may have a question about.”

Councilman Hendren said, “I thought it was put together very well...very detailed...”, and **Councilwoman Powell** added, “It is pretty much self-explanatory.”

Town Attorney, Fred Baggett, asked to make one suggestion—“I looked at these, Brenda, and I think they’re real good, too, but I would add some language here, which I will give you, under “Meetings,” that all these committees shall comply with the State Open Meetings Law.”

Mrs. Ward said she thought the last sentence (Under 4.0 Meetings) referencing meetings being “open to the public” covered it, but she would be glad to use whatever wording Mr. Baggett suggests.

Mr. Baggett said, “You almost do, but you may want to be specific and make the members aware that if they have a set meeting date and deviate from it, and they probably will from time to time, then they just need to be aware of the (Open Meetings) law and give 48 hours notice if they do.”

Councilwoman Powell asked, “And the people who serve on these committees need to fill out an application, right?”

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 14

Mrs. Ward said, “Yes, but we haven’t run the ad in the paper yet, because we needed to get this done first.”

Mayor Paschal made a motion, “*That we accept all three of the recommendations (Committee Bylaws) with all to be amended to say under Section 4.0 Meetings, ‘all meetings will comply with open meeting laws,’ to be worded by Fred (Town Attorney).*”

Councilman Hendren seconded the motion. There was no discussion. All voted in favor and the motion carried.

C. Consideration of Budget Amendment # 1 for FY 2006-2007

Mayor Paschal asked if anyone had any questions on the Budget Amendment. **Mrs. Ward** advised that the Finance Officer is present. “I didn’t know for sure if she planned to be here, so that’s why my name is down for this item.”

Mrs. Russell acknowledged that she would be glad to answer any questions.

Mrs. Ward reminded Council, “At the July meeting you voted in favor of the Resolution to establish the Capital Reserve Fund and we noted that the budget would be amended accordingly. So all you really need to do is accept the Amendment as presented tonight.”

Mayor Paschal made a motion, “*That we accept Budget Amendment No. 1 for 2006 – 2007.*”

Councilman Aswell and **Councilwoman Powell** seconded the motion. All voted in favor and the motion carried.

D. Approval of Staff and Board Attendance at Schools / Conferences

- NCAPA Summer Planning Institute (Aug 3-5)
East Carolina University, Greenville, NC
- N.C. Association of Municipal Clerks’ Conference (Aug 17-19)
Greensboro, NC
- Annual North Carolina Planning Conference (October 4-6)
Hickory, NC

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 15

Mayor Paschal announced the three schools/conferences listed on the Agenda for Council's consideration, and made a motion, *"That we approve all three conferences for those who wish to attend."*

Mayor Pro Tem Conner seconded the motion. There was no discussion. All voted in favor and the motion carried.

Mayor Pro Tem Conner asked the Clerk if she knew how much longer it would be before she had the information on the Planning Conference.

Mrs. Ward replied, "The ListServ information indicated it would be sent out in August, so as soon as I have it, I will let everyone know. But you have the dates and the location, so if you think you would be interested, you need to let me know as soon as possible."

**E. NIMS Awareness Training
- Brenda Ward, Town Administrator**

Mayor Paschal asked Mrs. Ward to explain the NIMS Awareness Training.

Mrs. Ward said she first learned about NIMS (National Incident Management Systems) from the U.N.C. School of Government ListServ. She said she noticed that it was the topic of conversation for several days on both the Clerks' and the Managers' ListServ.

"When I read that municipalities and counties would not be eligible for certain grants unless all elected officials and appropriate staff members had completed this NIMS training, I called Steve Hale, Rockingham County EMS Director, to ask him about the training."

"**Mr. Hale** said we should have received something in the mail. I learned from one of our local clerks that Mr. Hale had already conducted the training for them and several other folks, so I really think he just forgot about us, but maybe not. He confirmed, though, that it was his understanding, as well, that all elected officials had to take and pass the courses, or the municipalities may not qualify for certain emergency funds."

"Steve said we could go online and take some of the training courses, but I explained as did some of the other clerks on the ListServ, that not all of our elected officials have computers or internet experience."

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 16

Mrs. Ward said she asked Mr. Hale if he would consider doing another class for the Wentworth Council and staff, and that perhaps there would be others in the County who had not been through the training and could take advantage of the opportunity as well.

Mrs. Ward said, “Steve said he is really, really busy, but that he would try to work it out to do one toward the end of the month, because it all has to be done by October 1st. He will check to see if there are any other folks who would be interested, and he says it will take at least 4 hours. I thought maybe the mornings would be better for most of you but I need a commitment from you that you are willing to do this, if he takes the time to set it up for us.”

Mayor Paschal asked, “But this is something you can do online?”

Mrs. Ward replied, “Yes. You can do it online.”

Councilman Hendren asked, “Did Stoneville and Mayodan have this training...before the tornado?”

Mrs. Ward: “Oh, I don’t know. This is something new, I think.”

Deputy Tony Walker who was in the audience commented, “Our class was actually sixteen hours...it was in depth and it was a hard test at the end of it.”

Mrs. Ward said, “There are different courses for different positions—under Executive level, it says ‘political and government leaders’. It has a Managerial level and a Responder level. The course that we would take is the FEMA IS-700 and the ICS 100.”

Mayor Paschal said, “So, as long as somebody in the organization takes it, you can get a grant, evidently.”

Mrs. Ward answered, “No, not from what I’ve been told, but it is a gray area, and seems to be a matter of interpretation, but **Mr. Hale** said ‘all elected officials must take the course.’ ”

Mayor Paschal said he would prefer to do the course on line. **Mrs. Ward** noted that the website address is in the information she gave out to Council.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 17

Mayor Paschal made a motion, *“That we tell the EMS Director that some of us will participate and the others can do it on line.”*

Mayor Pro Tem Conner seconded the motion. There was no further discussion. All voted in favor and the motion carried.

Article VII. Public Comments

Mayor Paschal noted that no one signed the Speaker Register.

Article VIII. ANNOUNCEMENTS

The **Mayor** made the following announcements:

- The next regular meeting of the **Wentworth Planning Board** will be held on **Tuesday, August 15, 2006**, at 7:00 p.m. in the Town Hall meeting room at the National Guard Armory.
- The next regular meeting of the **Wentworth Town Council** will be on **Tuesday, September 5, 2006**, at 7:00 p.m. in the Town Hall meeting room at the National Guard Armory.

Article IX. RECESS

Mayor Paschal made a motion “That we recess and reconvene in the Finance Officer’s office for review of the Town website with Mr. Citty.”

Mayor Paschal reconvened the meeting in the Town Hall office and **Jonathan Citty** opened the Town of Wentworth website for a live demonstration. An impressed Council and staff asked questions and complimented Mr. Citty, Yvonne, and Brenda on a job well done.

Mr. Citty presented his proposal for website maintenance (*attached hereto as part of these Minutes*). **Mayor Pro Tem Conner** made a motion, *“To accept Mr. Citty’s proposal.”* **Councilman Aswell** seconded the motion. Everyone voted in favor and the motion carried.

**Town of Wentworth
Town Council Meeting Minutes
August 1, 2006**

Page 18

Article X. A D J O U R N

Mayor Paschal made a motion, "*The meeting be adjourned.*" The motion was seconded by **Councilman Hendren** and the meeting was adjourned.

Respectfully Submitted By: _____
Brenda Ward, Town Clerk

Approved By: _____
Dennis Paschal, Mayor